

TC Quality Management Committee Meeting Minutes

Thursday, November 3rd, 2022

12 PM - 1 PM

Teams Meeting

Meeting Facilitator

Kaitlin Lopez

Meeting Attendees:

Kaitlyn R. Malec, AA
Kaitlin M. Lopez, AA
Rasheda J. Bell
Community Liaison
Nadia Winston, CAN
Shamyra Williams, AHF

Asuelime, Eve, JPS
Lionetta N. Wilson, AA
Tilena Connor, PMC
Theresa A. Agwuncha
Susan R. Thomas, AA
Daniel, Crystal Dawn, SAM

Jasmone Brown, SAFW
Cameron, Danielle, JPS
Sandra Najuna, AHF
Brandon D. Bright, AA

MEETING AGENDA

Welcome and Introductions

- Kaitlin Lopez announced that this will be the final CQM Committee for the year.
- Everyone made quick introductions.

Formulary Updates

- Next formulary meeting committee will be 11/8/2022 from 1pm to 2pm.
- Focus will be on diabetic supplies.
- Kaitlin Lopez asked that anyone that has additional formulary request to provide it prior to the next formulary meeting.

CQII Updates

- Kaitlin Lopez provided a summary of the most recent viral suppression rates and retention in care for Black women and Trans women ages 19-39.
- Overall suppression and retention rates have increased.

CQM Plans, QIPs, and Performance Measures

- Kaitlin Lopez discussed how in 2023, Collaborative Research (CR) will begin reviewing and assessing each agencies CQM plan and quality improvement projects.

- CR will provide feedback, recommendations, outline success and areas of opportunity for both the plans as well as the quality improvement projects.
- Kaitlin Lopez stated that each agency will be required to come up with two quality improvement projects for 2023.
- CR will help each agency develop quality improvement projects that best work for them.
- Each agency stated one of their past quality improvement projects that they have conducted.
- Kaitlin Lopez reminded everyone that there are multiple resources available to help with technical assistance, whether it is the AA, toolkits, or community liaisons.

Center of Excellence

- Kaitlin Lopez conducted two exercises on padlets with everyone.
- The first exercise focused on what components that are needed to create a “center of excellence”.
- The second padlet exercises provided what the Aa felt was need from each agency in order for the system to be a center of excellence. The attendees were tasked to provide what would be needed at their agency in order to accomplish each category and become a center of excellence.
- The categories were as followed: Vision, Planning, Issues, Quality Care Indicators, Community Engagement, Stakeholder Engagement, and Implementation.
- Kaitlin Lopez also asked everyone if there was anything missing. Nothing additional as provided.

Patient Satisfaction

- Kaitlin Lopez reminded everyone that patient satisfaction surveys are a requirement and a policy.
- Kaitlin Lopez stated that if needed, the AA CQM team is able to provide technical assistance in creating a patient satisfaction survey.
- Kaitlin Lopez informed everyone that patient satisfaction survey will be monitored next year.

Action Plan and Announcements

- Lonnetta Wilson let everyone know about the Pillar Awards and encouraged everyone to nominate someone that has gone above and beyond for the pillar award.
- Lonnetta Wilson announced that the AA will be doing anti-racism by establish a racial equity toolkit and asked that two representatives from each agency join them in a committee to help create the toolkit.
- Kaitlin Lopez announced that CR will be assessing and reviewing case management for each agency. During this assessment all agencies will receive TA over case management.