

TC Quality Management Committee Meeting Minutes

Tuesday, February 22nd, 2023

1 PM - 2 PM

Teams Meeting

Meeting Facilitators

Kaitlin Lopez and Kaitlyn Malec

Meeting Attendees:

Kaitlyn R. Malec, AA
Kaitlin M. Lopez, AA
Rasheda J. Bell, AA
Community Liaison

Shamyra Williams, AHF
Asuelime, Eve, JPS
Lionetta N. Wilson, AA
Tilena Connor, PMC
Courtney Sherman, CAN

Crystal Daniel, SAM
Jasmone Brown, SAFW
Sandra Najuna, AHF
Eve Asuelime, JPS
Kristine Nukala, AHF

MEETING AGENDA

Welcome and Introductions

- Kaitlin Lopez welcomed everyone to the first CQM committee for the 2023 year.
- Everyone made quick introductions.

Formulary Updates

- Kaitlyn Malec discussed the new updates that THMP had added to the formulary and said that it should not impact anyone because these medications were already in the Tarrant County formulary

CQII/CAI Updates

- Kaitlin Lopez announced the two new collaboratives the AA will be participating in:
 - Trauma Informed Care
 - Cluster Detection Response

Referral Policy

- Kaitlin Lopez reminded everyone to review and be aware of the updated referral policy for RWAP Part A subrecipients.

- Kaitlin Lopez reminded everyone about the importance of documentation and following proper procedures for referrals and that is important not only for subrecipients, but it also helps the clients.

CQM Institute

- Kaitlin Lopez opened up the meeting for any feedback on the current QI Institute. No one provided any feedback

CQM Plans, QIPs, and Performance Measures

- Kaitlin Lopez and Kaitlin Malec used Padlet to ask the committee for their thoughts and ideas for QIP projects for 2023.
- The QM Committee provided feedback

Evaluations

- Kaitlyn Malec talked about the importance of taking the 2022 end of the year evaluation survey for the CQM committee
- Kaitlyn Malec talked about the importance of feedback and encouraged everyone who had not taken the survey to take the survey so that the AA can improve the

IHI Licensing

- Kaitlyn Malec reminded everyone about the availability of free IHI licenses that the AA was providing.
- Kaitlyn Malec mentioned that the IHI Open License offers a large library of webinars, PDFs, and videos that could be helpful for clinical staff
- Kaitlyn Malec encouraged all subrecipient staff who would like to use IHI Open School as a resource to reach out to her.

Life QI Licensing

- Kaitlyn Malec reminded everyone that the AA offers
- Kaitlyn Malec talked about how Life QI is a simple but valuable resource that can be used during quality improvement projects, and an easy way to record PDSAs, Drive Diagrams, Charts, and more.

Technical Assistance

- Kaitlin Lopez opened up the floor for any technical assistance request. No one on the committee had any technical assistance needs.