



PLANNING COUNCIL
April 5, 2022
Minutes

PLANNING COUNCIL MEMBERS					
	Stan Baker		Wanda Harris George		John Reed
	David Cruz		Mukam Jendayi		Laticcia Riggins
	Judith Dillard		Marquis Martin		Sheryl Ross
	Jorge Enriquez		Juan Meneses		Sharon Russell
	Gloria Fields		VACANT		Cheryl Shearman
	Douglas Ford		Len Moore		Kurt Wallace
	Brian Foster		Terrence Nobles		VACANT
	Carlos Galeano		Reyna Nolasco		Shamika Whitfield
			Vera Parker		

= Present
 = Excused Absence
 = Unexcused Absence

Planning Council Staff Present: Gil Flores

Administrative Agency Staff Present: Lisa Muttiah, Rebecca Seymore, Renee Thomas, Kaitlin Lopez

Guests Present: Luis Jule (Interpreter), Carla Storey (SAM), Lisa McMillan (TC), Grace Ashu, Kaitlyn Malec (AA), Marshanae Clemon, Tyquan Smith, Shaboura Perryman (Merck)

I. Call to Order

- a. Wanda George called the meeting to order at 6:05 PM and read the conflict-of-interest statement at the bottom of the agenda.
- b. Brian Foster, Mukam Jandayi, Terrence Nobles, and John Reed identified as conflicted.

II. Approval of February 1, 2022 Meeting Minutes

- a. **Stan Baker moved to accept the minutes as written.**
- b. **Gloria Fields provided the second.**
- c. There was no discussion.
- d. **The motion passed, 14-0-1 with one abstention.**

III. Public Comment

- a. Shabaura Perryman, HIV Community Liaison with Merck updated the group. Wanted to let people know that she is back to doing in person programs for organizations that provide services for people living with HIV. She provided her contact information in the chat.

IV. Reports

- a. Due to expected time issues, Wanda Harris George reminded people that reports were sent via email ahead of time.
- b. Wanda asked people to contact Gil Flores or Lisa Muttiah if they had any questions on the reports.

V. Planning Council Business

- a. Bylaws Amendments
 - i. This was tabled due to a lack of sufficient members to hold a vote. Currently, amendments require two-thirds of the roster to approve any changes or edits.
- b. Data Training
 - i. Lisa Muttiah announced that the AA will provide the data presentation that prepares the Planning Council for the Priority Setting and Resource Allocation (PSRA) process.
 - ii. The training covered epidemiological data, service utilization data, and some data specific to Ryan White clients.
 - iii. Lisa noted that although they did receive the latest 2020 epi data from the Texas Department of State Health Services (DSHS), it is not ready for release.
 - iv. The data for expenditures and service utilization was from calendar year 2021.
 - v. Lisa reviewed the epi data and answered questions from members.
 - vi. Juan Meneses asked if data is collected on those individuals who have passed away or died of AIDS.
 - vii. Lisa responded that she did not have that information this evening but could provide it. She noted they could only provide data on clients served in the Ryan White system.
 - viii. Lisa reviewed linked to care and unmet need data.
 - ix. Kaitlin Lopez reviewed some quality management and Ryan White data slides.
 - x. Kaitlin reviewed the Care Continuum data for the area.
 - xi. Rebecca Seymore presented the service utilization data.
 - xii. Rebecca then reviewed the data dashboards using Health Insurance as an example.
 - xiii. Rebecca explained all the information that is provided on the data dashboards.
- c. Hybrid Meetings
 - i. Gil Flores explained that the Executive Committee decided to begin meeting in person again with the option of virtual attendance for those who so choose.
 - ii. Gil noted that several committees also have opted for this hybrid option.

- iii. Juan Meneses moved to begin hybrid meetings (meeting in person with virtual option).
- iv. Gloria Fields provided the second.
- v. Terrence Nobles commented that the COVID numbers seem to be increasing lately, so precautions should remain.
- vi. Jorge Enriquez asked if the location would be the same as before.
- vii. Gil shared that most of the meetings that have started back to hybrid are meeting at the Plaza Building downtown.
- viii. Jorge asked about parking. Gil replied that parking is available and free to members and guests.
- ix. Brian Foster believed that meetings should be in person as numbers are at the lowest that they have ever been. Also, he feels it is time to begin interacting in person to share ideas.
- x. Douglas Ford asked what room in Plaza Building would the meetings be held. Gil answered that they would be in the Lonestar A&B or Bluebonnet D&E.
- xi. Jorge then asked for the address of Plaza Building to see driving time.
- xii. Sheryl Ross said the hybrid option gives everyone an option.
- xiii. Luis Jule asked how interpretation would be done if some folks are in person and some are virtual. Gil replied that he would help figure that out before the meeting.
- xiv. Douglas reminded people that to participate virtually, cameras would need to be turned on.
- xv. Kurt Wallace asked why this was necessary. Gil reminded everyone that it was a requirement for the Texas Open Meetings Act.
- xvi. The motion passed 9-3.

VI. Announcements

- a. There were no announcements.

VII. Next Meeting

- a. The next Planning Council meeting will be Tuesday, May 3, 2022 at 6:00 PM.

VIII. Adjournment

- a. The meeting was adjourned at 8:31 PM.