

CAUSE NO. _____

	§	IN THE DISTRICT COURT OF
	§	
vs.	§	TARRANT COUNTY, TEXAS
	§	
	§	67TH JUDICIAL DISTRICT COURT

SCHEDULING ORDER
(Level 1 & 2)

This order applies to parties appearing pro se as well as those represented by counsel.

The following deadline dates shall apply to this case UNLESS MODIFIED BY THE COURT. **All deadlines may be modified by Rule 11 Agreement except pretrial, dispositive motions and expert challenge dates.** If no date is given below, the item is governed by the TEXAS RULES OF CIVIL PROCEDURE. Compliance with this Scheduling Order will not substitute for any supplementation required by such Rules.

It is the policy of this Court **not** to grant a continuance of any trial setting when such date has been agreed to by the attorneys.

1. _____ **TRIAL IS SET FOR THE WEEK OF THIS DATE.**
Jury Fee Paid: Yes No

Reset or continuance of the Trial Setting will not alter any deadline established in this Order or established by the Texas Rules of Civil Procedure, unless specifically provided by order after motion showing good cause.

2. _____ **PRETRIAL CONFERENCE. (The Coordinator will set this date.)** Pro se
TIME: _____ .m. parties and lead trial counsel shall appear in person to discuss all aspects of trial on this date. All motions in limine and other motions to be determined prior to trial must be filed and presented at this pretrial. **(See #9 below).**

3. 30 days before pretrial conference **DISPOSITIVE MOTIONS.** Any dispositive motion like summary judgment, jurisdiction plea, special exceptions must be heard by this deadline, or such motion/plea/exception, etc. is waived.

4. _____ **JOINDER / DESIGNATION OF RESPONSIBLE THIRD PARTIES.** All parties must be added and served, whether by amendment or third-party practice, by this date. **THE PARTY CAUSING THE JOINDER SHALL PROVIDE A COPY OF THIS SCHEDULING ORDER AT THE TIME OF SERVICE.** Additionally, the designation of Responsible Third Party provided in CPRC § 33.004, must be made by this date.

affidavits or deposition excerpts. The objecting party may cross examine affiants or deponents and, or, the Court may have questions for them, only after which will the sponsoring party be permitted re-direct examination.

8. _____ **MEDIATION.** If the parties intend to mediate, whether by agreement or pursuant to court order, the mediation must be concluded by this date.
9. _____ **THE FOLLOWING MUST BE FILED WITH THE COURT BY NOON AND COPIES SERVED ON ALL OPPOSING PARTIES: (Court will set this date)**

Originals for the Court File (two-hole punched on top):

Exhibit List

A list separately identifying each exhibit the party expects to offer during the trial.

Fact Witness List (separate document from Exhibit List)

A list including the name, address, phone number and topic of testimony of each fact witness who may be called at trial must be exchanged with counsel by this date. Designations for videotaped depositions must be filed by this date and time. All objections to such deposition designations must be filed prior to or at the pretrial conference.

Motion in Limine (with separate Order for Court's ruling) and any other pretrial motions not yet filed with the Court.

Proposed Jury Questions/Instructions (or Findings of Fact/Conclusions of Law)

(The pleading should be named "[Name of Party]'s Proposed Jury Questions and Instructions."

Vocabulary List (if one is filed) - **Required in medical malpractice cases.**

10. REGARDING EXHIBITS (To be brought to Court on day of trial):

All exhibits* shall be **PRE-MARKED**, three-hole punched on the left side** and in a three-ring binder notebook with numbered index tabs and the notebook labeled as to which party's exhibits. If you are not able to provide a notebook, please have the exhibits three-hole punched and we will provide a notebook when you arrive. The original exhibits are to be given to the Court Reporter on the morning prior to the commencement of trial.

*See Tarrant County Local Rule #3.0.

**If three-hole punching the original exhibit will destroy a part of the exhibit, such exhibit may be placed in a plastic envelope in the exhibit notebook. The Court can provide such plastic envelope if needed.

If the case is not reached, a new trial date will be set by the Court and the pre-trial deadlines may be extended accordingly by the Court. The attorneys signing below are responsible for providing a copy of this Order to all parties joined and/or attorneys making an appearance after the date this Order is signed.

SIGNED this the _____ day of _____, 20_____.

DONALD J. COSBY, JUDGE PRESIDING

APPROVED:

(Signatures of Attorneys - Fax signatures are acceptable)

Attorney for Plaintiff

Attorney for Defendant

Attorney for _____

Attorney for _____

Attorney for _____

Attorney for _____

Attorney for _____

Attorney for _____