



Filed
Tarrant County Clerk's Office
Mary Louise Nicholson
Mary Louise Nicholson, County Clerk
2022-04-19 10:52:59 AM

ORDINANCE NO. 2022-05

AN ORDINANCE AMENDING THE BUDGET FOR THE CITY OF DALWORTHINGTON GARDENS, TEXAS, FOR THE FISCAL YEAR OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022

WHEREAS, an annual operating budget for the fiscal year October 1, 2021 through September 30, 2022, was approved and adopted by the City Council of the City of Dalworthington Gardens, Texas, on September 16, 2021, and

WHEREAS, amendments to said budget have been deemed necessary as itemized in "Exhibit A" attached hereto and made a part hereof; and

WHEREAS, said full and final consideration of said budget amendments have been held in a legally posted public meeting of the Dalworthington Gardens City Council, and it is the consensus of opinion that the budget amendments as submitted, should be approved and adopted.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DALWORTHINGTON GARDENS, THAT:

Section 1. The City Council for the City of Dalworthington Gardens, Texas, does hereby ratify, adopt, and approve the budget amendments as itemized in "Exhibit A" for the fiscal year beginning October 1, 2021 through September 30, 2022.

PASSED AND APPROVED on this March 17, 2022.



Laura Bianco, Mayor

ATTEST:



Lola Hazel, City Administrator



DALWORTHINGTON GARDENS

2600 Roosevelt Drive DWG, Texas 76016

BA #2

BUDGET AMENDMENT FORM

Date: 03/03/2022

Incode Budget# _____

Check all appropriate boxes.

- Transfer between departments or funds. Requires department head approval and City Administrator or DPS Director, whichever is applicable and requires council approval.
- Less than \$5,000 and delay **would** cause a business interruption. NO IMPACT TO FUND BALANCE. Council to ratify at the next regular scheduled council meeting.
- Purchase request. THIS WILL IMPACT FUND BALANCE AND SHALL WAIT UNTIL COUNCIL APPROVAL IS OBTAINED.
- Purchase **required** as delay would cause a business interruption. THIS WILL IMPACT FUND BALANCE AND IS DEEMED EMERGENCY BY MAYOR. Council to ratify at the next regular scheduled council meeting.
- Other: Impacts Fund Balance

AMENDMENT AMOUNT \$ 800.00

FROM DEPARTMENT

TO DEPARTMENT

FROM ACCOUNT # _____


TO ACCOUNT# 120-40-6499

FROM DESC: _____

TO DESC: Mat/Supplies: O/H Cost Expense

EXPLANATION:

Increase Enterprise Mat/Supplies O/H Cost Expense for Facility Supplies allocated from the General Fund

- From Department Approval: _____
- To Department Approval: _____
- City Administrator Approval: 
- DPS Director Approval: _____
- MAYOR APPROVAL, if required: _____

Attach copy of minutes ratifying approval.



DALWORTHINGTON GARDENS

2600 Roosevelt Drive DWG, Texas 76016

BUDGET AMENDMENT FORM

Date: 03/03/2022

Incode Budget# _____

Check all appropriate boxes.

- Transfer between departments or funds. Requires department head approval and City Administrator or DPS Director, whichever is applicable and requires council approval.
- Less than \$5,000 and delay **would** cause a business interruption. NO IMPACT TO FUND BALANCE. Council to ratify at the next regular scheduled council meeting.
- Purchase request. THIS WILL IMPACT FUND BALANCE AND SHALL WAIT UNTIL COUNCIL APPROVAL IS OBTAINED.
- Purchase **required** as delay would cause a business interruption. THIS WILL IMPACT FUND BALANCE AND IS DEEMED EMERGENCY BY MAYOR. Council to ratify at the next regular scheduled council meeting.
- Other: Impacts Fund Balance

AMENDMENT AMOUNT \$ 1,200.00

FROM DEPARTMENT

TO DEPARTMENT

FROM ACCOUNT # _____

TO ACCOUNT# see below


FROM DESC: _____

TO DESC: Mat/Supplies: Facility Supplies

EXPLANATION:

Increase GF Facility Supplies \$2,000 110-40-6216 Mat/Supplies:Facility Supplies, offset by a credit of (\$800) in account 110-40-6499 Mat/Supplies: O/H Cost Recovery to be allocated to the Enterprise fund.

This will be a net increase to the General Fund of \$1200.

- From Department Approval: _____
- To Department Approval: _____
- City Administrator Approval: 
- DPS Director Approval: _____
- MAYOR APPROVAL, if required: _____

Attach copy of minutes ratifying approval.



DALWORTHINGTON GARDENS

2600 Roosevelt Drive DWG, Texas 76016

BUDGET AMENDMENT FORM

Date: 02/18/2022

Incode Budget# 226

Check all appropriate boxes.

- Transfer between departments or funds. Requires department head approval and City Administrator or DPS Director, whichever is applicable and requires council approval.
- Less than \$5,000 and delay **would** cause a business interruption. NO IMPACT TO FUND BALANCE. Council to ratify at the next regular scheduled council meeting.
- Purchase request. THIS WILL IMPACT FUND BALANCE AND SHALL WAIT UNTIL COUNCIL APPROVAL IS OBTAINED.
- Purchase **required** as delay would cause a business interruption. THIS WILL IMPACT FUND BALANCE AND IS DEEMED EMERGENCY BY MAYOR. Council to ratify at the next regular scheduled council meeting.
- Other: Impacts Fund Balance

AMENDMENT AMOUNT \$ 3,000.00

FROM DEPARTMENT *Feb*

TO DEPARTMENT

FROM ACCOUNT # 180-40-8035

TO ACCOUNT# _____

FROM DESC: Other:Marketing/Advertising

TO DESC: _____

EXPLANATION:

Need to add funds to PRFDC budget for Marketing/Advertising to cover cost of reimbursing Mayor Bianco for \$3,000 she paid for an article that was published in Arlington Today promoting economic development in the City of Dalworthington Gardens. Council approved to reimburse Mayor Bianco in the 2/17/2022 meeting.

From Department Approval: _____

To Department Approval: _____

City Administrator Approval: *[Signature]*

DPS Director Approval: _____

MAYOR APPROVAL, if required: _____

Attach copy of minutes ratifying approval.

PACKET: 00211-BA

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

180 40.8035	2/18/2022	Mayor-Arl Today art	3,000.00	6,000.00	6,000.00-	3,000.00	3,000.00
		Other: Marketing/Advertising					
		PACKET NOTES:					
		Council approved at the 2/17/22 meeting to reimburse the					
		mayor for the Arlington Today article promoting the city.					
		TOTAL NO. ADJUSTMENTS--EXPENSE:			1	3,000.00	
		TOTAL IN PACKET--				<u>3,000.00</u>	

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***



DALWORTHINGTON GARDENS

2600 Roosevelt Drive DWG, Texas 76016

BUDGET AMENDMENT FORM

Date: 02/17/2022

Incode Budget# 227

Check all appropriate boxes.

- Transfer between departments or funds. Requires department head approval and City Administrator or DPS Director, whichever is applicable and requires council approval.
- Less than \$5,000 and delay **would** cause a business interruption. NO IMPACT TO FUND BALANCE. Council to ratify at the next regular scheduled council meeting.
- Purchase request. THIS WILL IMPACT FUND BALANCE AND SHALL WAIT UNTIL COUNCIL APPROVAL IS OBTAINED.
- Purchase **required** as delay would cause a business interruption. THIS WILL IMPACT FUND BALANCE AND IS DEEMED EMERGENCY BY MAYOR. Council to ratify at the next regular scheduled council meeting.
- Other: _____

AMENDMENT AMOUNT \$ 296.00 **ALL**

FROM DEPARTMENT Police

TO DEPARTMENT Fire

FROM ACCOUNT # 110-50-6215

TO ACCOUNT# 110-55-6215

FROM DESC: Mat/Supplies:Office Supplies

TO DESC: Mat/Supplies:Office Supplies

EXPLANATION:

Need to move funds from DPS budget to Fire budget to cover the cost of shared office supplies @ DPS building.

Costs should be split 80% DPS and 20% Fire. Did not account for this allocation when Budget was created.

Move 20% of DPS \$1,480 budget for Office Supplies to Fire department.

- From Department Approval: _____
- To Department Approval: _____
- City Administrator Approval: _____
- DPS Director Approval: [Signature]
- MAYOR APPROVAL, if required: _____

Attach copy of minutes ratifying approval.

PACKET: 00212-BA

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

110 50.6215	2/17/2022	Ofc Supplies Reclas Mat/Supplies:Office Supplies	296.00-	1,480.00	0.00	1,184.00	805.94
110 55.6215	2/17/2022	Ofc Supplies Reclas Mat/supplies:Office Supplies	296.00	0.00	0.00	296.00	201.46
PACKET NOTES: Correct budget allocation for office supplies to be 80/20 DPS/FF. Budget reflects 100% to DPS							
TOTAL IN PACKET--						<u>0.00</u>	

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***

FUNDS : 110-General Government

PERIOD TO USE: Oct-2021 THRU Sep-2022

DEPT : 50 Police Dept

ACCOUNTS: 50.6215 THRU 50.6215

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

50.6215 Mat/Supplies:Office Supplies BEGINNING BALANCE 0.00

10/13/21 10/21 A30954 CHK: 062905 03566 (1) 5 POCKET MESH WALL F 000132 8779-10/13/21 28.89 28.89
10/18/21 10/21 A30956 CHK: 062905 03566 (1) EPSON T252 ULTRA INK 000132 8779-10/18/2021 36.19 65.08
10/19/21 10/27 A31003 CHK: 062881 03568 (1)EPSON T252 BLK INK & 0218 204846588001 65.75 130.83
10/19/21 10/27 A31004 CHK: 062881 03568 (1) 4PK EPSON T822 BLK I 0218 205270142001 74.49 205.32
10/29/21 11/01 A31060 CHK: 062988 03575 REFUND FOR EPSON T252 UL 000132 8779-10/29/2021 36.19CR 169.13
OCTOBER ACTIVITY DB: 205.32 CR: 36.19CR 169.13

12/21/21 1/07 A31665 CHK: 063061 03618 (1) 512GB MICRO SD MEMOR 000132 8779-12/21/2021 97.30 266.43
12/21/21 1/07 A31666 CHK: 063061 03618 (1)MEMORY CARD READER-CA 000132 8779-12/21/21 17.68 284.11
12/27/21 1/07 A31650 CHK: 063144 03618 CREDIT CANCELED MEMORY C 000132 8779-12/21/21 17.68CR 266.43
DECEMBER ACTIVITY DB: 114.98 CR: 17.68CR 97.30

1/03/22 1/25 A31820 CHK: 063144 03642 CLOROX WIPES & COPY PAPE 000132 4739-01/03/22 95.93 362.36
1/11/22 1/20 A31805 CHK: 063115 03632 (1)SURGE PROTECTOR;FOLDE 0218 219755844001 20.13 382.49
1/19/22 1/25 A31840 CHK: 063144 03642 (1) THERMAL LAMINATING P 000132 8779-01/19/22 23.98 406.47
1/20/22 1/31 A31929 CHK: 063144 03645 (4)CERTIFICATE COVERS;(1 000132 0056-01/20/2022 29.68 436.15
JANUARY ACTIVITY DB: 169.72 CR: 0.00 169.72

2/01/22 2/17 B29486 04189 Reclash DPS Office Supplies JE# 007846 000155 28.89CR 407.26
2/01/22 2/17 B29486 04189 Reclash DPS Office Supplies JE# 007846 000155 23.11 430.37
2/01/22 2/17 B29486 04189 Reclash DPS Office Supplies JE# 007846 000155 65.75CR 364.62
2/01/22 2/17 B29486 04189 Reclash DPS Office Supplies JE# 007846 000155 52.60 417.22
2/01/22 2/17 B29486 04189 Reclash DPS Office Supplies JE# 007846 000155 74.49CR 342.73
2/01/22 2/17 B29486 04189 Reclash DPS Office Supplies JE# 007846 000155 59.59 402.32
2/01/22 2/17 B29486 04189 Reclash DPS Office Supplies JE# 007846 000155 97.30CR 305.02
2/01/22 2/17 B29486 04189 Reclash DPS Office Supplies JE# 007846 000155 77.84 382.86
2/01/22 2/17 B29486 04189 Reclash DPS Office Supplies JE# 007846 000155 23.98CR 358.88
2/01/22 2/17 B29486 04189 Reclash DPS Office Supplies JE# 007846 000155 19.18 378.06
FEBRUARY ACTIVITY DB: 232.32 CR: 290.41CR 58.09CR

ACCOUNT TOTAL DB: 722.34 CR: 344.28CR

000 ERRORS IN THIS REPORT!

** REPORT TOTALS ** --- DEBITS --- --- CREDITS ---
BEGINNING BALANCES: 0.00 0.00
REPORTED ACTIVITY: 722.34 344.28CR
ENDING BALANCES: 722.34 344.28CR
TOTAL FUND ENDING BALANCE: 378.06

FUND: 115-Court Security Fund

2-17-2022 4:44 PM
 FUNDS : 110-General Government
 DEPT : 55 Fire Department

D E T A I L L I S T I N G

PAGE: 1
 PERIOD TO USE: Oct-2021 THRU Sep-2022
 ACCOUNTS: 55.6215 THRU 55.6215

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== =====BALANCE=====

55.6215 Mat/supplies:Office Supplies
 B E G I N N I N G B A L A N C E 0.00

1/03/22	1/25	A31820	CHK: 063144	03642	CLOROX WIPES & COPY PAPE 000132	4739-01/03/22		23.99	23.99
1/11/22	1/20	A31805	CHK: 063115	03632	(1)SURGE PROTECTOR;FOLDE 0218	219755844001		5.04	29.03
1/20/22	1/31	A31929	CHK: 063144	03645	(4)CERTIFICATE COVERS;(1 000132	0056-01/20/2022		7.42	36.45
=====					JANUARY ACTIVITY DB:		36.45	CR: 0.00	36.45
2/01/22	2/17	B29486		04189	Reclass DPS Office Supplies	JE# 007846	000155	5.78	42.23
2/01/22	2/17	B29486		04189	Reclass DPS Office Supplies	JE# 007846	000155	13.15	55.38
2/01/22	2/17	B29486		04189	Reclass DPS Office Supplies	JE# 007846	000155	14.90	70.28
2/01/22	2/17	B29486		04189	Reclass DPS Office Supplies	JE# 007846	000155	19.46	89.74
2/01/22	2/17	B29486		04189	Reclass DPS Office Supplies	JE# 007846	000155	4.80	94.54
=====					FEBRUARY ACTIVITY DB:		58.09	CR: 0.00	58.09
=====					ACCOUNT TOTAL DB:		94.54	CR: 0.00	

***** 000 ERRORS IN THIS REPORT! *****

** REPORT TOTALS **	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	0.00	0.00
REPORTED ACTIVITY:	94.54	0.00
ENDING BALANCES:	94.54	0.00
TOTAL FUND ENDING BALANCE:	94.54	



DALWORTHINGTON GARDENS

2600 Roosevelt Drive DWG, Texas 76016

BUDGET AMENDMENT FORM

Date: 02/17/2022

Incode Budget# 228

Check all appropriate boxes.

- Transfer between departments or funds. Requires department head approval and City Administrator or DPS Director, whichever is applicable and requires council approval.
- Less than \$5,000 and delay **would** cause a business interruption. NO IMPACT TO FUND BALANCE. Council to ratify at the next regular scheduled council meeting.
- Purchase request. THIS WILL IMPACT FUND BALANCE AND SHALL WAIT UNTIL COUNCIL APPROVAL IS OBTAINED.
- Purchase **required** as delay would cause a business interruption. THIS WILL IMPACT FUND BALANCE AND IS DEEMED EMERGENCY BY MAYOR. Council to ratify at the next regular scheduled council meeting.
- Other: _____

AMENDMENT AMOUNT \$ 319.40

FROM DEPARTMENT Police

TO DEPARTMENT Fire

FROM ACCOUNT # 110-50-6216


TO ACCOUNT# 110-55-6216

FROM DESC: Mat/Supplies:Facility Supplies

TO DESC: Mat/Supplies:Facility Supplies

EXPLANATION:

Need to move funds from DPS budget to Fire budget to cover the cost of shared facility supplies @ DPS building.
Costs should be split 80% DPS and 20% Fire. Did not account for this allocation when Budget was created.
Move 20% of DPS \$1,597 budget for Facility Supplies to Fire department.

- From Department Approval: _____
- To Department Approval: _____
- City Administrator Approval: _____
- DPS Director Approval:  _____
- MAYOR APPROVAL, if required: _____

Attach copy of minutes ratifying approval.

PACKET: 00213-BA
BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

110 50.6216	2/17/2022	Ofc Facility Supp r Mat/Supplies:Facility Supplies	319.40-	1,597.00	0.00	1,277.60	934.70
110 55.6216	2/17/2022	Ofc Facility Supp r Mat/Supplies:Facility Supplies	319.40	0.00	0.00	319.40	233.64
PACKET NOTES: Correct budget allocation for office supplies to be 80/20 DPS/FF. Budget reflects 100% to DPS.							
TOTAL IN PACKET--						0.00	

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***

FUNDS : 110-General Government
DEPT : 50 Police Dept

PERIOD TO USE: Oct-2021 THRU Sep-2022
ACCOUNTS: 50.7305 THRU 50.7305

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

50.7305 Contractual:Copy Machine
B E G I N N I N G B A L A N C E 0.00

10/13/21 10/21 A30962 CHK: 062866 03566 CANON: OCT 2021 & COPIES 000523 27525332 550.00 550.00
===== OCTOBER ACTIVITY DB: 550.00 CR: 0.00 550.00

11/11/21 11/23 A31274 CHK: 062940 03591 CANON: NOV 2021 & COPIES 000523 27673663 569.84 1,119.84
===== NOVEMBER ACTIVITY DB: 569.84 CR: 0.00 569.84

12/12/21 12/23 A31544 CHK: 063028 03612 CANON: DEC 2021 & COPIES 000523 27816504 574.29 1,694.13
===== DECEMBER ACTIVITY DB: 574.29 CR: 0.00 574.29

1/13/22 1/25 A31848 CHK: 063099 03642 CANON: JAN 2022 & COPIES 000523 27966346 580.76 2,274.89
===== JANUARY ACTIVITY DB: 580.76 CR: 0.00 580.76

2/01/22 2/17 B29480 OCT 2021 04190 Reclash DPS Copier Fees JE# 007847 000152 550.00CR 1,724.89
2/01/22 2/17 B29480 OCT 2021 04190 Reclash DPS Copier Fees JE# 007847 000152 440.00 2,164.89
2/01/22 2/17 B29480 NOV 2021 04190 Reclash DPS Copier Fees JE# 007847 000152 569.84CR 1,595.05
2/01/22 2/17 B29480 NOV 2021 04190 Reclash DPS Copier Fees JE# 007847 000152 455.87 2,050.92
2/01/22 2/17 B29480 DEC 2021 04190 Reclash DPS Copier Fees JE# 007847 000152 574.29CR 1,476.63
2/01/22 2/17 B29480 DEC 2021 04190 Reclash DPS Copier Fees JE# 007847 000152 459.43 1,936.06
2/01/22 2/17 B29480 JAN 2022 04190 Reclash DPS Copier Fees JE# 007847 000152 580.76CR 1,355.30
2/01/22 2/17 B29480 JAN 2022 04190 Reclash DPS Copier Fees JE# 007847 000152 464.61 1,819.91
===== FEBRUARY ACTIVITY DB: 1,819.91 CR: 2,274.89CR 454.98CR

===== ACCOUNT TOTAL DB: 4,094.80 CR: 2,274.89CR

--*-*-*-*-*-*-*-*-*-*-*-*-*-* 000 ERRORS IN THIS REPORT! *-*-*-*-*-*-*-*-*-*-*-*-*-*-**

** REPORT TOTALS ** --- DEBITS --- --- CREDITS ---
BEGINNING BALANCES: 0.00 0.00
REPORTED ACTIVITY: 4,094.80 2,274.89CR
ENDING BALANCES: 4,094.80 2,274.89CR
TOTAL FUND ENDING BALANCE: 1,819.91

FUNDS : 110-General Government

PERIOD TO USE: Oct-2021 THRU Sep-2022

DEPT : 55 Fire Department

ACCOUNTS: 55.6216 THRU 55.6216

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

55.6216 Mat/Supplies:Facility Supplies B E G I N N I N G B A L A N C E 0.00

11/16/21 12/08 A31400 CHK: 062988 03604 100 CT COFFEE - DPS BUIL 000132 5992-11/16/2021 5.00 5.00

11/22/21 12/08 A31401 CHK: 062988 03604 (1) TOILET PAPER-DPS BUI 000132 5992-11/22/2021 5.50 10.50

===== NOVEMBER ACTIVITY DB: 10.50 CR: 0.00 10.50

12/01/21 12/16 A31444 CHK: 063061 03608 (1)TOILET PAPER & (1)PAP 000132 5992-11/24/2021 14.79 25.29

12/02/21 12/16 A31445 CHK: 063061 03608 (1)TRASH BAGS & (1)CUTLE 000132 5992-12/02/2021 5.04 30.33

12/02/21 12/16 A31460 CHK: 062994 03608 (2)TRASH CANS;BINDERS;CA 0218 213784370001 1.35 31.68

===== DECEMBER ACTIVITY DB: 21.18 CR: 0.00 21.18

1/03/22 1/25 A31820 CHK: 063144 03642 CLOROX WIPES & COPY PAPE 000132 4739-01/03/22 2.90 34.58

1/14/22 1/25 A31822 CHK: 063144 03642 (1) DRUM LINERS-DPS BLDG 000132 5992-01/14/22 4.84 39.42

===== JANUARY ACTIVITY DB: 7.74 CR: 0.00 7.74

2/01/22 2/17 B29483 04188 Reclass DPS Facility Supplies JE# 007845 000153 46.34 85.76

===== FEBRUARY ACTIVITY DB: 46.34 CR: 0.00 46.34

===== ACCOUNT TOTAL DB: 85.76 CR: 0.00

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000 ERRORS IN THIS REPORT!

** REPORT TOTALS ** --- DEBITS --- --- CREDITS ---
BEGINNING BALANCES: 0.00 0.00
REPORTED ACTIVITY: 85.76 0.00
ENDING BALANCES: 85.76 0.00
TOTAL FUND ENDING BALANCE: 85.76



DALWORTHINGTON GARDENS

2600 Roosevelt Drive DWG, Texas 76016

BUDGET AMENDMENT FORM

Date: 02/17/2022

Incode Budget# 229

Check all appropriate boxes.

- Transfer between departments or funds. Requires department head approval and City Administrator or DPS Director, whichever is applicable and requires council approval.
- Less than \$5,000 and delay **would** cause a business interruption. NO IMPACT TO FUND BALANCE. Council to ratify at the next regular scheduled council meeting.
- Purchase request. THIS WILL IMPACT FUND BALANCE AND SHALL WAIT UNTIL COUNCIL APPROVAL IS OBTAINED.
- Purchase **required** as delay would cause a business interruption. THIS WILL IMPACT FUND BALANCE AND IS DEEMED EMERGENCY BY MAYOR. Council to ratify at the next regular scheduled council meeting.
- Other: _____

AMENDMENT AMOUNT \$ 1,474.60

FROM DEPARTMENT Police

TO DEPARTMENT Fire

FROM ACCOUNT # 110-50-7305

TO ACCOUNT# 110-55-7305

FROM DESC: Contractual:Copy Machine


TO DESC: Contractual:Copy Machine

EXPLANATION:

Need to move funds from DPS budget to Fire budget to cover the cost of monthly copy machine lease and usage.

Costs should be split 80% DPS and 20% Fire. Did not account for this allocation when Budget was created.

Move 20% of DPS \$7,373 budget for copy machine to Fire department.

- From Department Approval: _____
- To Department Approval: _____
- City Administrator Approval: _____
- DPS Director Approval:  _____
- MAYOR APPROVAL, if required: _____

Attach copy of minutes ratifying approval.

PACKET: 00214-BA

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 000229							
110 50.7305	2/17/2022	Copy Machine recl	1,474.60-	7,372.80	0.00	5,898.20	3,614.63
Contractual:Copy Machine							
110 55.7305	2/17/2022	Copy Machine recl	1,474.60	0.00	0.00	1,474.60	903.70
Contractual:Copy Machine							
PACKET NOTES:							
Correct budget allocation for copy machine expenses to be							
80/20 DPS/FF. Budget reflects 100% to DPS.							
TOTAL IN PACKET--						<u>0.00</u>	

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***

FUNDS : 110-General Government

PERIOD TO USE: Oct-2021 THRU Sep-2022

DEPT : 50 Police Dept

ACCOUNTS: 50.6216 THRU 50.6216

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== =====BALANCE=====

50.6216 Mat/Supplies:Facility Supplies
B E G I N N I N G B A L A N C E 0.00

11/05/21 11/16 A31141 CHK: 062988 03585 PAPER TOWELS, BROOMS,WIP 000132 4739-11/05/2021 231.72 231.72
11/16/21 12/08 A31400 CHK: 062988 03604 100 CT COFFEE - DPS BUIL 000132 5992-11/16/2021 19.98 251.70
11/22/21 12/08 A31401 CHK: 062988 03604 (1) TOILET PAPER-DPS BUI 000132 5992-11/22/2021 21.98 273.68
===== NOVEMBER ACTIVITY DB: 273.68 CR: 0.00 273.68

12/01/21 12/16 A31444 CHK: 063061 03608 (1)TOILET PAPER & (1)PAP 000132 5992-11/24/2021 59.15 332.83
12/02/21 12/16 A31445 CHK: 063061 03608 (1)TRASH BAGS & (1)CUTLE 000132 5992-12/02/2021 20.12 352.95
12/02/21 12/16 A31460 CHK: 062994 03608 (2)TRASH CANS;BINDERS;CA 0218 213784370001 5.37 358.32
===== DECEMBER ACTIVITY DB: 84.64 CR: 0.00 84.64

1/03/22 1/25 A31820 CHK: 063144 03642 CLOROX WIPES & COPY PAPE 000132 4739-01/03/22 11.58 369.90
1/14/22 1/25 A31822 CHK: 063144 03642 (1) DRUM LINERS-DPS BLDG 000132 5992-01/14/22 19.34 389.24
===== JANUARY ACTIVITY DB: 30.92 CR: 0.00 30.92

2/01/22 2/17 B29483 04188 Reclass DPS Facility Supplies JE# 007845 000153 231.72CR 157.52
2/01/22 2/17 B29483 04188 Reclass DPS Facility Supplies JE# 007845 000153 185.38 342.90
===== FEBRUARY ACTIVITY DB: 185.38 CR: 231.72CR 46.34CR
===== ACCOUNT TOTAL DB: 574.62 CR: 231.72CR

--*-*-*-*-*-*-*-*-*-*-*-*-*-* 000 ERRORS IN THIS REPORT! *-*-*-*-*-*-*-*-*-*-*-*-*-*-**

** REPORT TOTALS ** --- DEBITS --- --- CREDITS ---
BEGINNING BALANCES: 0.00 0.00
REPORTED ACTIVITY: 574.62 231.72CR
ENDING BALANCES: 574.62 231.72CR
TOTAL FUND ENDING BALANCE: 342.90

FUNDS : 110-General Government

PERIOD TO USE: Oct-2021 THRU Sep-2022

DEPT : 55 Fire Department

ACCOUNTS: 55.7305 THRU 55.7305

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

55.7305 Contractual:Copy Machine
B E G I N N I N G B A L A N C E 0.00

2/01/22	2/17	B29480	OCT 2021	04190	Reclass DPS Copier Fees	JE# 007847	000152	110.00	110.00
2/01/22	2/17	B29480	NOV 2021	04190	Reclass DPS Copier Fees	JE# 007847	000152	113.97	223.97
2/01/22	2/17	B29480	DEC 2021	04190	Reclass DPS Copier Fees	JE# 007847	000152	114.86	338.83
2/01/22	2/17	B29480	JAN 2022	04190	Reclass DPS Copier Fees	JE# 007847	000152	116.15	454.98
				=====	FEBRUARY ACTIVITY DB:	454.98	CR:	0.00	454.98
				=====	ACCOUNT TOTAL DB:	454.98	CR:	0.00	

--*-*-*-*-*-*-*-*-*-*-* 000 ERRORS IN THIS REPORT! *-*-*-*-*-*-*-*-*-*-*-*-*

** REPORT TOTALS **	---	DEBITS	---	CREDITS	---
BEGINNING BALANCES:		0.00		0.00	
REPORTED ACTIVITY:		454.98		0.00	
ENDING BALANCES:		454.98		0.00	
TOTAL FUND ENDING BALANCE:		454.98			