



# District Clerk Newsletter

Thomas A. Wilder, District Clerk



## DISTRICT CLERK CORNER

Dear Legal Professionals:

### February 1, 2019 Is Paperless Day!

As previously announced, the District Clerk will no longer print case file documents and/or create a paper file, except for Juvenile, **beginning February 1, 2019.**

Pursuant to TRCP Rule 21(f) (13), the District Clerk has declared the electronic file to be the original case file effective on the above date.

Proper back-up to the electronic records was completed and fully tested last summer. A "hot site" is in place, as part of our redundant back-up system, in case our primary site becomes inoperative.

Please thank Commissioner's Court for making this investment to modernize our computer systems.

Hopefully, the savings on paper, warehouse space, and enhanced security will offset any temporary inconvenience that may occur!

Realizing that there will be a transition period, please do not hesitate to contact us with questions on procedures or other concerns.

Regards,

A handwritten signature in cursive that reads "Tom Wilder".

District Clerk

DClerk@TarrantCounty.com

## CHANGES COMING TO THE TARRANT COUNTY DISTRICT CLERK

As of December 11, 2018 Civil Information Sheet is no longer required to be filed with each original petition filed with the clerk. On December 11, 2018 the Texas Supreme Court repealed Rule 78a and Appendix A of the Texas Rules of Civil Procedure under Misc. Docket No. 18-9163.



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## TARRANT COUNTY DISTRICT CLERK e-File Return for Correction

Category	2014	2015	2016	2017	2018
Number of incidents w/Tyler Tech	502	398	393	290	471
Total Filings Accepted	244,801	252,306	267,939	282,306	347,939
Total Filings Rejected	19,752	18,478	19,406	23,407	29,375
Grand Total of Filings	264,553	270,784	287,345	305,713	377,314
Acceptance Rate	92.53%	93.18%	93.25%	92.34%	92.21%
Rejected Rate	8.07%	7.32%	7.24%	8.29%	8.44%



**Effective February 1, 2019, the District Clerk's office will no longer produce a paper record of court documents (except in Juvenile).**

### Electronic Copies



You may request copies via e-mail. You will need to pay for the copies through Certified Payments and let us know when that has been completed so we

can e-mail the documents to you.

Copy fees remain the same, \$.50 per page for regular copies and \$1.00 per page for certified copies. [Texas Government Code §51.318(b)(8)]

To view all fees for the District Clerk's office you may visit our fee schedule webpage at:

<http://www.tarrantcounty.com/en/district-clerk/about-us/FeeStructure.html>

### Are you interested in the quarterly District Clerk Newsletter?

The current and prior newsletters may be accessed on Facebook or at:



<http://www.tarrantcounty.com/en/district-clerk/about-us.html>.

If you prefer, you may send your request to: [dcnewsletter@tarrantcounty.com](mailto:dcnewsletter@tarrantcounty.com) and we'll make sure you're on the e-mail list.

## Goodbye paper file...Hello electronic file



The District Clerk has worked with several courts in Civil, Criminal and Family in preparation of moving to a more paperless environment. Criminal and Felony/Civil section started 2019 with partial electronic case files on January 2, 2019 with CDC3, 213<sup>th</sup>, 371<sup>st</sup>, 396<sup>th</sup> and the 432<sup>nd</sup> District Courts pursuant to TRCP Rule 21(f) (13).

Beginning February 1, 2019 all 26 District Courts, except for Juvenile, in Family, Civil, Criminal and Felony/Civil, will be moving to electronic case files only. The District Clerk's office will no longer produce a paper record. Case information will be available electronically through our District Clerk Web Access service and on our public terminals located on the 2nd floor of the Tom Vandergriff Civil Courts Building, the 3<sup>rd</sup> floor of the Justice Center and the 3rd floor of the Family Law Center.

### eFileTexas Redaction Update

On Tuesday, January 22nd at 11:00pm CST, the clerk redaction editing function within eFileTexas was disabled.

Rule 21c of TRCP clearly states that the filer is responsible for redacting sensitive data or marking the document with the appropriate notice in the event that sensitive data is required by law or rule.

If you have any questions about this modification to the redaction functionality within eFileTexas, please feel free to contact eFileTexas Support Help Desk.



# Family Protective Orders



Make sure to complete and provide our office with the Protective Order Summary Sheet and TCIC form upon receiving a signed Protective Order.

Attorney's when preparing a Protective Order and accessing fee to be paid by the respondent please contact the clerk for the total amount of fees incurred.

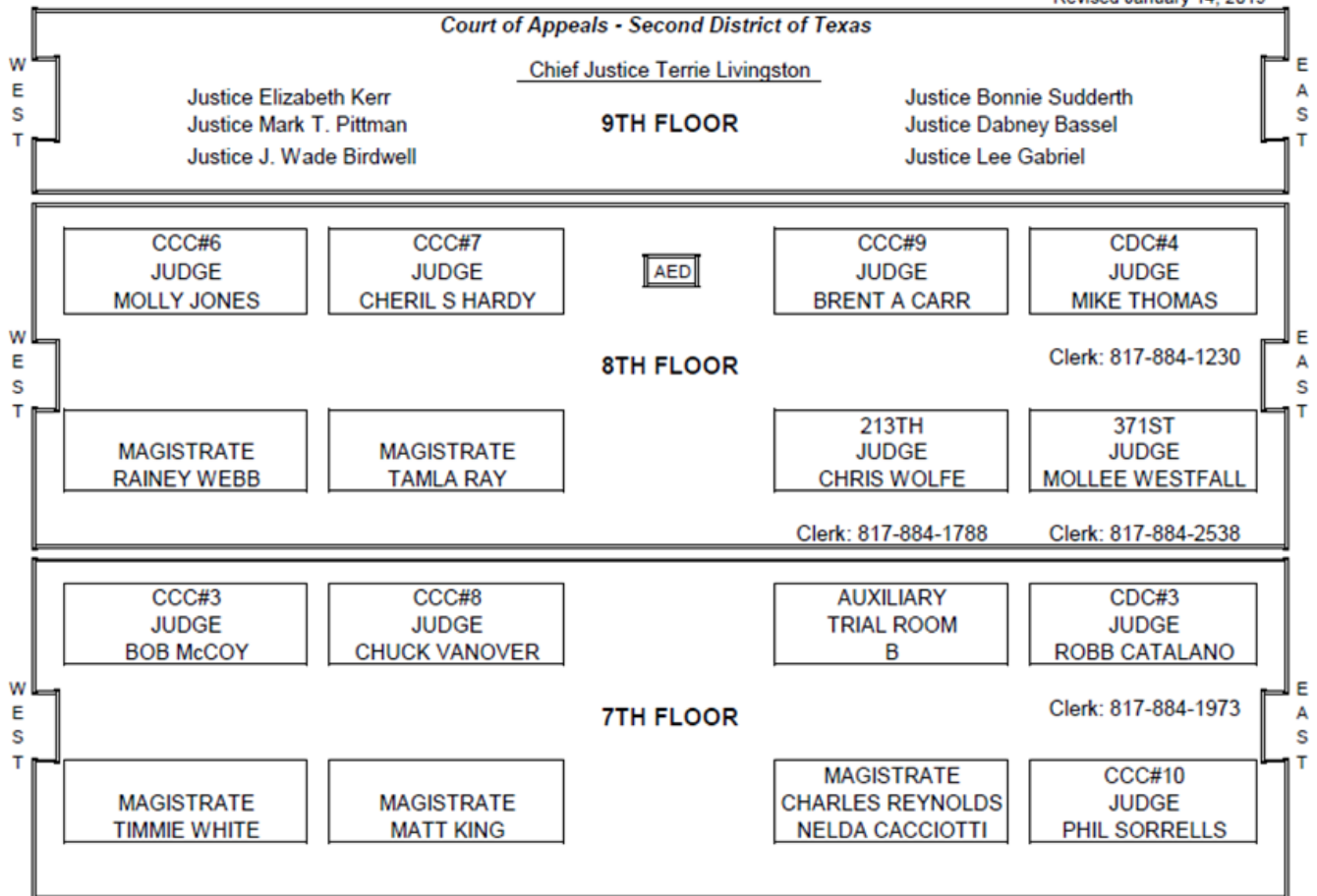
## Criminal Division

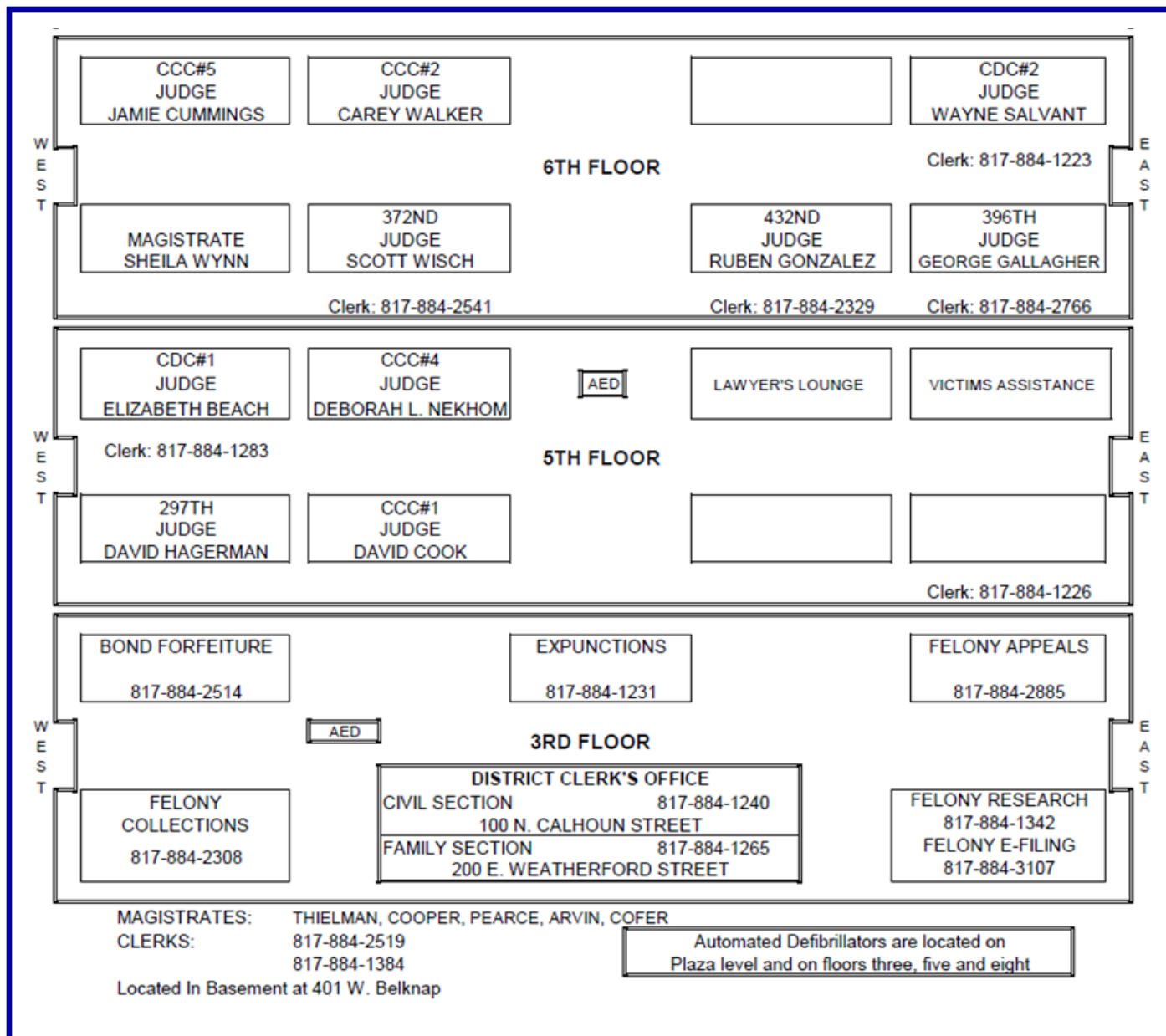
As we begin 2019, we welcome our new 213<sup>th</sup> District Judge Chris Wolfe. Also, please be aware of some court room reassignments and the addition of new Magistrates in the Justice Center. For your convenience we have included a copy of our Justice Center Court Locator.

**Thomas A. Wilder**  
 Tarrant County District Clerk  
 Tarrant County Justice Center  
 401 W. Belknap  
 Fort Worth, TX 76196

### COURT LOCATOR GUIDE

Revised January 14, 2019



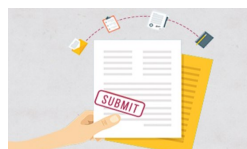


### Signed Orders from Family Courts

- ◆ Beginning February 1, 2019, all signed orders will be routed directly from the court to the District Clerk's office.
- ◆ No paper files will be provided to attorneys to take to and from court.



### Service Request Form



It is very important to submit a Service Request form or cover letter for all your service requests. This form allows the e-file clerks to quickly forward all the necessary information to Document Production or issuance. The e-file clerks are not able to forward the information you enter in the comments section of E-filing. We thank you for your cooperation!

## Family Division

The District Clerk's Office would like to welcome the following judges: Judge Kenneth Newell, 233rd District Court, Judge James Munford, 322nd District Court, and Judge Alex Kim, 323rd District

**THOMAS A. WILDER - DISTRICT CLERK**  
 Family Law Center  
 200 E. Weatherford Street  
 Fort Worth, TX 76196

**COURT LOCATOR**

1st Floor		
IV-D Court Waiting Area		
<b>IV-D COURT</b> Judge Casey Conine Coordinator Casey Nortman 817-884-2621	<b>IV-D COURT</b> Judge Sean Cook Coordinator Veronica Shiftet 817-248-6070	<b>IV-D COURT</b> Judge Cherami Jenkins Coordinator Carmen Sims 817-884-3298
2nd Floor		
Domestic Relations Office 817-884-1879	Family Court Services 817-884-1616	Child Support Office 817-884-1475
Community Supervision Unit 817-884-1848		Assembly/Conference Room
Legal Enforcement 817-884-1879		
3rd Floor		
Tarrant County District Clerk's Office Family Division 817-884-1265	District Attorney's Office 817-884-1623/817-884-1038 Prot. Orders/Mental Health Lawyer's Lounge	Tarrant County District Clerk's Office Disposed Records 817-884-1880
4th Floor		
<b>322ND (SW)</b> <b>DISTRICT COURT</b> Judge James Munford Coordinator Lindsey Baker 817-884-1597 Associate Judge Jeffrey Kaitoer	<b>324TH (NW)</b> <b>DISTRICT COURT</b> Judge Jerome Hennigan Coordinator Priscilla Poynor 817-884-1571 Associate Judge Beth Poulos	<b>360TH (NE)</b> <b>DISTRICT COURT</b> Judge Patricia Bennett Coordinator Brittni Macias 817-884-2899 Associate Judge Matthew Riek
5th Floor		
<b>325TH (NW)</b> <b>DISTRICT COURT</b> Judge Judith Wells Coordinator Cheryl Lopez 817-884-1587 Associate Judge Lori DeAngelis	<b>233RD (NE)</b> <b>DISTRICT COURT</b> Judge Kenneth Newell Coordinator Leslie Young 817-884-2686 Associate Judge Kate Stone	<b>231ST (SW)</b> <b>DISTRICT COURT</b> Judge Jesus "Jesse" Nevarez Coordinator LeaAnn Moore 817-884-1580 Associate Judge Lindsey DeVos

Revised January 28, 2019

## Civil Division

**Tom Vandergriff Civil Courts Building**  
**100 N. Calhoun Street**  
**Fort Worth, TX 76196**

### COURT LOCATOR

#### 1st Floor

Jury Services  
 817-884-3820

Public Break Room

Dee J. Kelly Lawyer's Lounge

#### 2nd Floor

##### DISTRICT CLERK'S OFFICE

Civil Section 817-884-1240	Administrative 817-884-1574
Civil Appeals 817-884-1593	Accounting 817-884-1586
Delinquent Tax 817-212-7207	Collections 817-212-7538

Eighth Administrative  
 Judicial Region  
 Judge David Evans

Judge Charles J.  
 Murray Court Room  
 (High Volume)

#### 3rd Floor

##### 17th District Court (NE)

Judge Melody Wilkinson  
 Coordinator Nancy Bentley  
 817-884-1460

##### 153rd District Court (SW)

Judge Susan McCoy  
 Coordinator Patricia Cannon  
 817-884-2691

##### 141st District Court (SE)

Judge John Chupp  
 Coordinator Jeff Fisher  
 817-884-1992

##### 348th District Court (NW)

Judge Mike Wallach  
 Coordinator Michele Rayburn  
 817-884-2715

#### 4th Floor

##### 48th District Court (NW)

Judge David Evans  
 Coordinator Cori Balderas  
 817-884-2690

##### 96th District Court (NE)

Judge R H Wallace Jr  
 Coordinator Jennifer Ramos  
 817-884-2685

##### 67th District Court (SE)

Judge Don Cosby  
 Coordinator Becky Holland  
 817-884-1452

##### 352nd District Court (SW)

Judge Josh Burgess  
 Coordinator Kay Stewart  
 817-884-2730

#### 5th Floor

##### 236th District Court (NW)

Judge Tom Lowe  
 Coordinator Rhonda Young  
 817-884-1709

##### 342nd District Court (NE)

Judge Kimberly Fitzpatrick  
 Coordinator Sheila Jenkins  
 817-884-2710

Revised January 28, 2019

## 86<sup>th</sup> Legislation



As the 86<sup>th</sup> legislation is underway the clerk's office is hard at work reviewing bills and having department meetings to evaluate any potential changes to our office. The District clerk's office has a Legislative Committee that networks with other counties, department heads and elected officials to discuss bills as they are filed.

### Web Access

Click below to sign up:



Go to [egov.tarrantcounty.com](http://egov.tarrantcounty.com) to apply today!



- February 18, 2019 President's Day
- March 25, 2019 Cesar Chavez Day
- April 19, 2019 Good Friday
- May 27, 2019 Memorial Day
- July 4, 2019 Independence day

Click the Facebook link below to view our office Facebook page. Make sure to follow us for important announcements or to see what's happening at the District Clerk's office!





# Contact Us



**Tim Curry Criminal Justice Center**  
401 W Belknap Street



**Family Law Center**  
200 E Weatherford Street



**Tom Vandergriff Civil Courts Building**  
100 N Calhoun Street



**Scott D. Moore Juvenile Justice Center**  
2701 Kimbo Road



**E-filing Questions?**  
**Call for assistance:**



**Family: 817-212-6954**  
**Civil: 817-212-6953**  
**Criminal: 817-884-1342**

## Felony/Civil

The Felony/Civil section of the District Clerk’s office handles Expunctions, Non-Disclosures, Occupational Driver’s License, Seizures, and Bond Forfeiture cases.

It is located on the 3<sup>rd</sup> floor of the Tim Curry Justice Center. The Felony/Civil section began accepting electronically filed documents for Expunctions, Non-Disclosures, Felony Occupational Drivers Licenses and Seizure cases only on July 7, 2014.

For filing fee information please refer to the District Clerk website for the most current fees.

### [Felony/Civil Fees](#)

Our business hours are Monday – Friday 8am – 5pm. During these hours you can reach the Felony/Civil clerks for assistance.

### **Michelle Farrell – Lead Felony/Civil Clerk**

Lead Clerk – 817-884-2514

### **Luz Rodriguez – Auxiliary**

Lead Auxiliary Clerk – 817-884-2508

### **Taylor Rager – Expunctions**

Associate Clerk – 817-884-1231

### **Melissa Summers – Seizures**

Associate Clerk – 817-884-1156



[www.tarrantcounty.com](http://www.tarrantcounty.com)

Click on government

Click on District Clerk