



District Clerk Newsletter

Thomas A. Wilder, District Clerk



DISTRICT CLERK CORNER

Dear Legal Professionals,

Best wishes to everyone for the coming Holidays. It's the best time of the year!

Looking back over 2023, it's been a stressful year at the District Clerk's office. We implemented the new Techshare Court software in our criminal section on May 1st. It had its share of bugs like most new software, but things are settling down now. Everyone is glad that we didn't experience what a certain county to the east of us had to live with on their new software. Everyone is working hard to get the final kinks out of the new system which has replaced a 1980's application that served us well for many years.

BTW, please check the graphic that shows the "returned for correction rate" for each section. It's still higher than any of us should accept. It costs time and money for everyone.

Like everyone, we are experiencing high turnover in personnel and difficulty hiring good people. However, this is the third time for low un-employment I have experienced as District Clerk. Working with Commissioners Court, employee salaries were raised which hopefully will keep us competitive in one of the tightest job markets in the country.

I am thankful that we were able to do that and also do our part to hold down costs so that Judge O'Hare and Commissioner's

Court could give the first real reduction in property taxes in many years for our citizens.

Happy Holidays,

District Clerk
DClerk@TarrantCounty.com

Web Access

Click below to sign up:

Go to <https://dcsa.tarrantcounty.com>

to apply today!



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Manager Spotlight

Justin Davis, Assistant Records Manager



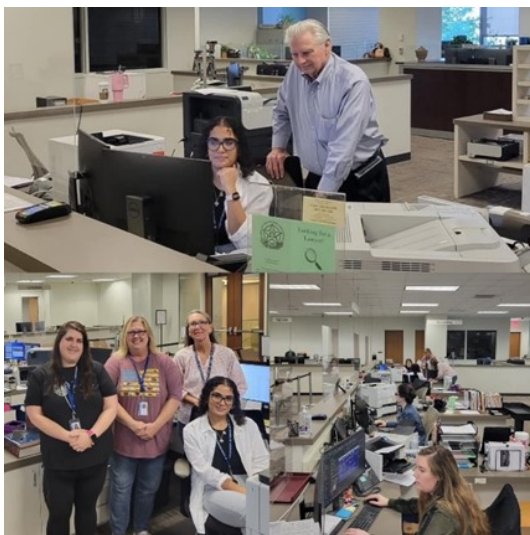
Justin began his career in the Criminal section as a research clerk in 2001. He was promoted to Evidence clerk and then to Technical Criminal Administrator before taking on his current role as Assistant Records Manager in Family Law this May.

A lifelong Texan, Justin grew up in historic Granbury and still resides there today. When he's not at work, you can often find Justin indulging his love of BBQ. He and his dad made it their mission to find the best BBQ joints across the state - a tasty tradition Justin carries on.

Antiquing is another favorite hobby, especially the famous Round Top Antiques Shows each Spring and Fall. Justin also values time with family and friends. He has a close-knit group he loves spending free time with.

Over his two decades here, Justin has gained invaluable knowledge about our office and he always lends a hand with his trademark positive attitude.

System Disaster Recovery Testing



On Saturday, September 23rd, District Clerk Tom Wilder, and selected staff tested the disaster recovery ability of the Tarrant County IT department. Tests like these are vital in our department to ensure care, custody, and control of our records, as well as retaining the ability for our DCSA subscribers to access the records remotely. These tests were done for our Civil, Family, Tax and Juvenile sections; Criminal division will be tested at a later date.



November 23-24, 2023 - Thanksgiving Holiday

December 25-26, 2023 - Christmas Holiday

January 1, 2024 - New Year's Day



E-file Service Contacts

This is just a friendly reminder to add yourself as a party service contact when filing new cases in Efile Texas. We've noticed many attorneys forgetting this important step. By adding this step, you will receive notices for orders that have been E-filed.

For more information regarding service contacts you may visit the following website that has answers to FAQ's: <https://odysseyfileandserve.zendesk.com/hc/en-us/articles/4410289670541-What-is-the-Service-Contacts-section->

E-file Sensitive Data



SENSITIVE DATA

This is a quick reminder that when e-filing, you have the option to select "contains sensitive data" for any document you upload.

Checking this box will automatically make that filed document unavailable for public view on research.txcourts.gov.

Simply check the "contains sensitive data" checkbox when uploading your

document in Efile Texas. The clerks will then restrict that document from public view once processed.

E-FILING RETURN FOR CORRECTION REPORTS

We have provided e-filing reports below, by section, for FY 2023. Our staff continues to work diligently to process all e-filing in a timely manner. If you have any questions, please contact our office.

DEPARTMENT	INITIAL	INITIAL REJ	SUBSEQUENT	SUBSEQUENT REJ	TOT ACCEPT	TOT REJ	GRAND TOTAL	PERCENTAGE
Civil	12966	1766	135529	8031	148495	9797	158292	6.60%
Tax	4493	38	16435	335	20928	373	21301	1.78%
Family	12477	2595	108299	7348	120776	9943	130719	8.23%
AG	5249	250	22698	1451	27947	1701	29648	6.09%
Felony / Civil	1741	534	5144	160	6885	694	7579	10.08%
Criminal	0	0	57556	2845	57556	2845	60401	4.94%
GRAND TOTALS	36926	5183	345661	20170	382587	25353	407940	6.63%



When filing a suit against the Tarrant Appraisal District and selecting the *Case Category, please do not select “Civil – Tax”, it is NOT the correct *Case Category. See example below of acceptable case category to choose. This will ensure that the case is filed in the correct division of the District Clerk’s office. If you select “Civil – Tax”, the filing will be returned for correction.

Case information

You must first choose a Location, followed by a Category, then a Case Type. If you do not see the case type you need, try a another Category for a different list of case types. For additional information, click [here](#).

* Court Location X ▾

Tarrant County - District Clerk

This is the court where you are filing your case.

* Case Category X ▾

Civil - Other Civil

This is the type of case you are filing (Family, Probate, or Civil).

DISTRICT CLERK APPEALS SECTIONS

401 W. Belknap Street, 3rd Floor
Fort Worth, Texas 76196

Appeals Clerk for CDC1, CDC3, D297, D371, D372 & D485:

Spencer Johnson – (817) 884-2885

Appeals Clerk for CDC2, CDC4, D213, D396 & D432:

Bryan Gardner – (817) 884-2507

Post-Conviction 11.07 Clerk:

(817) 884-2022

Appeals Clerk for Family, Civil & Juvenile

Connie Williams - (817) 884-1593

A Note to Attorneys: Please Spell Out Acronyms in Filings:



We often see filings littered with acronyms and abbreviated initialisms that are not clearly defined. While these shortcuts may save attorneys a few keystrokes, they can potentially confuse or mislead the court.

We kindly ask that attorneys take a moment to spell out any acronyms or shortened initialisms on first reference, followed by the abbreviated version in parentheses. This helps ensure clarity and transparency for the court. The extra few seconds needed to type these terms out is time well spent to prevent confusion.

We understand legal documents often require precision and shorthand to cover complex topics concisely. However, courts and the public are better served when briefs, motions, orders and other filings are immediately clear and comprehensible. We appreciate attorneys' consideration of this request in future filings.

Contact Us



Tim Curry Criminal Justice Center
401 W Belknap Street



Family Law Center
200 E Weatherford Street



Tom Vandergriff Civil Courts Building
100 N Calhoun Street



Scott D. Moore Juvenile Justice Center
2701 Kimbo Road, East Building



E-filing Questions?
Call for assistance:



Family: 817-212-6954
Civil: 817-212-6953
Criminal: 817-884-1342

Felony/Civil

The Felony/Civil section of the District Clerk’s office handles Expunctions, Non-Disclosures, Occupational Driver’s License, Seizures and Bond Forfeiture cases.

It is located on the 3rd floor of the Tim Curry Justice Center. The Felony/Civil section currently accepts electronically filed documents for Expunctions, Non-Disclosures, Felony Occupational Drivers Licenses, Bond Forfeiture (NISI’s) and Seizure cases only.

For filing fee information please refer to the District Clerk website for the most current fees.

Felony/Civil Filing Fees

Our business hours are Monday – Friday 8am – 5pm. During these hours you can reach the Felony/Civil clerks for assistance.

Michelle Farrell-Administrative Felony/Civil Clerk

Lead Clerk – 817-884-1156

Shawn Rosemeyer-Auxiliary

Lead Auxiliary Clerk – 817-884-2514

Gloria Ewery - Expunctions

Associate Clerk – 817-884-1231

Jhorleny Montes - Seizures

Associate Clerk – 817-884-2508



www.tarrantcountytexas.gov

Click on government

Click on District Clerk