

TARRANT COUNTY DISTRICT CLERK

Request for Partial Social Security Number Redaction Pursuant To Government Code § 552.147(d)

DATE: _____

Note: Requestor information below will only be used to confirm transaction

Please use this form for requesting a partial redaction of a Social Security Number (SSN) contained within a court document. Per Family Code §105.006 (a)(1) any final Family Law Order cannot be redacted. (Per Government Code §552.147(d) See below)

Please allow a reasonable period of time for changes to be in effect

To complete this request (per Government Code §552.147(d) see below), please include the following information –

1. Name, Address, email, and phone to which SSN is assigned
2. SSN of Requestor to be redacted
3. Case Number for court documents containing SSN
4. Document Name, File Mark Date, Page No. containing SSN
5. Name, Address, email, and phone of requestors representative (If any)

Note: Under the provisions of Government Code §552.147(d) the SSN may not be redacted where other laws would require the SSN be maintained (see below).

Name: _____

Address: _____

Email: _____ Phone: _____

Social Security #: _____

Requestor's Representative (if required)

Name: _____

Address: _____

Email: _____ Phone: _____

Cause/Case Number:

Document, File Mark Date, Page No: _____

Requestor's Signature: _____ Date: _____

Sec. §552.147. (d) Unless another law requires a social security number to be maintained in a government document, on written request from an individual or the individual's representative the clerk shall redact within a reasonable amount of time all but the last four digits of the individual's social security number from information maintained in the clerk's official public records, including electronically stored information maintained by or under the control of the clerk. The individual or the individual's representative must identify, using a form provided by the clerk, the specific document or documents from which the partial social security number shall be redacted.