

Tarrant County Jail & Tarrant County Corrections Center Renovation

Quality In Construction (QIC) Manual



Tarrant County Jail & Tarrant County Corrections Center Project
Quality in Construction Plan

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Gilbane Quality Plan

Tarrant County Jail & Tarrant County Correction Center Renovation

Gilbane Job No. 4499

April 26, 2010

“QUALITY IS CONFORMANCE TO REQUIREMENTS”

	Goal	Tactic	Accountability	Measure
QIC Team	Establish accountability and confirmation that completed work meets or exceeds design standards	<p>CM – GILBANE – Kirby Jones and Matt Giuffre responsible for distribution, implementing, enforcing and documenting quality control procedures</p> <p>A/E – GIDEON TOAL – Amanda Schulte</p> <p>SUMMIT CONSULTANT (MEP ENGR) – TBD</p> <p>JASTER – QUINTANILLA (STRUCT. ENGR) - TBD</p> <p>OWNER – TARRANT COUNTY – Clarence Pressley</p> <p>PE – CM’S PROJECT ENGINEER – Kirby Jones</p> <p>PM – CM’S PROJECT MANAGER – Edward Rittmayer</p> <p>SUPER – CM’S FIELD SUPERINTENDENTS - Matt Giuffre, Scott Cope</p> <p>PGM – PROGRAM MANAGER – BROADDUS & ASSOC. – Mark Starr / KIA – Jeff Blackwell</p> <p>CA – COMISSIONING AGENT - TBD</p>	Project Team	Project Team, first line of action and enforcement for conformance with requirements and overall review and audit of Quality Control and participation in QIC process
QIC Intent	Proactive action to prevent project errors	Quality In Construction (QIC) , have a plan, know what is to be built, have the right materials, equipment and enough qualified workers to do it right the first time.	PM, Super, PE, Trade Contractors, A/E, Owner, PGM	Conduct Scope Reviews, with low bidders, prior to issue of contracts, know what is being purchased and scopes of work is complete
QIC Definitions	Early evaluation of construction methods. Work will not proceed until A/E/CM has approved the installation.	Benchmark – The first of each work type, in the planned sequence of construction, designated by the CM to be reviewed and documented against the contract document requirements and is the basis for judging a Trade Contractor’s workmanship. A benchmark is not a means of presenting substitutions. Design questions are documented by the RFI process and submitted to the A/E and/or Owner for resolution	Trade Contractors, Superintendent, PE, A/E	Discuss at Weekly Superintendent Meetings. Schedule benchmark inspections in accordance with contract document requirements and QIC plan.

Gilbane Quality Plan

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“QUALITY IS CONFORMANCE TO REQUIREMENTS”

Goal	Tactic	Accountability	Measure
<p>QIC Definitions (Cont'd)</p> <p>Ensure building components are built in compliance with the contract documents. CM will notify Architect at least one week prior to mock-up construction.</p>	<p>Mock-ups - Scale or full-size, generally out of sequence with building construction, used for demonstrating /evaluating compliance with design documents, further verification of submitted color and finish selections, and establishing standard of quality for completed work. Mock-ups are not to be used to change/revise scopes of work.</p>	<p>Trade Contractors, Superintendent, PE, A/E</p>	<p>Retain mock-ups during construction as standard for judging completed work Prior to start of mock-up construction the CM will review the plans, specifications, submittals, shop drawings and referenced standards to assure full understanding of the requirements by Contractors. The Inspection Team inspects the Mock-ups at completion for conformance to the project requirements. Document inspections and comments and distribute for corrective action.</p>
<p>Verify compliance with contract documents</p>	<p>Testing Lab Services – Independent agencies hired by the Owner to inspect, test and or witness work requiring third party verification</p>	<p>A/E, Owner, PGM</p>	<p>Refer to all specification sections, specifically, 01450, 03300, 03371, 04810.</p>

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Goal	Tactic	Accountability	Measure
<p>QIC Definitions (Cont'd)</p> <p>Verify equipment is installed and started per manufacturer's recommendations, and contract documents, and that a fully functioning product is installed</p>	<p>Commissioning – A comprehensive and systematic approach to verify and document that the building systems perform as designed</p>	<p>Superintendent, Trade Contractors, Owner, CA, A/E, PE, PM</p>	<p>Track progress at Weekly Team Meetings, CA to coordinate with CM, additional meetings as required to progress the work</p>
<p>Minimize deficient items on A/E punchlist</p>	<p>RCL – Rolling Completion List is a list of incomplete items, omissions, errors in the work, and or items that require action.</p>	<p>Super, PE</p>	<p>Review with Trades at Weekly Superintendent meeting</p>
<p>The correct materials are installed</p>	<p>First Delivery of Material / Equipment Inspections -- CM inspects and documents the first site delivery of each type of material and equipment. Non-conforming materials and/or equipment will not be allowed to be set into place and may be required to be removed from the site. Remedial measures will only be considered if they are in the best interest of the project and approved by the Project Team.</p>	<p>Super, PE</p>	<p>Verify delivery against the requirements of the contract documents and the <u>approved</u> shop drawings.</p>
<p>Confirm that concealed materials and/or equipment is as specified</p>	<p>In Wall & Above Ceiling Acceptance - CM documents and obtains signatures of all trades indicating that their concealed work is complete prior to call for inspection. Prior to wall closure or finished ceiling installation, the Inspection Team Inspects the work for conformance with the requirements.</p>	<p>Super, PE, A/E</p>	<p>Verify delivery against the requirements of the contract documents and the <u>approved</u> shop drawings.</p>

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“QUALITY IS CONFORMANCE TO REQUIREMENTS”

Goal	Tactic	Accountability	Measure
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Safety

No lost time accidents	Conduct Orientations Prior to Construction Start including Job Hazard Analysis by both Gilbane and Sub Contractors	PM, Super, PE	Keep Minutes of Orientations
	Make Safety Top Priority and Monitor Safety Plan vs. Construction Practices	Superintendent	Discuss at Weekly Trade Meetings
	Empower all to act safely including Owner’s staff in addition to Gilbane personnel, conduct orientations with a personal touch, weekly jobsite safety talks to all on site , “Zero” tolerance	All	Safety violations & 0 accidents
Low Recordables	Use DBO2 to monitor Trade Contractor compliance with safety requirements noted in	Superintendent	Zero Recordables
	Keep paths of egress clear of all construction materials and perform a cleanup walkdown at end of each day	Superintendent	Track at Weekly Trade Meetings
	Erect temporary partitions at the start of construction and maintain separation of work from pedestrians as work progresses	Superintendent	Site Utilization Plan and minutes of meetings
	Each Trade Contractor is required to conduct weekly safety meetings	Trade Contractors, Superintendent	Documentation shall include sign-in sheet and subject matter.
Haz-Mat	Review Asbestos reports prior to performing any work in the existing Corrections Center building. No work to be performed until the absence of asbestos containing material can be confirmed	Superintendent, Owner, PGM	Discuss at Pre-Installation meeting and with each worker during orientation.

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“QUALITY IS CONFORMANCE TO REQUIREMENTS”

Goal	Tactic	Accountability	Measure								
Project Startup Conduct meeting within 15 days of receipt of Notice to Proceed	Kick-off Meeting with Owner & Architect <ul style="list-style-type: none"> • Establish Communications Procedures • Set Payment Application Procedures • Review Safety Plan • Review Schedules, Establish Time Frames for Critical Decisions, Inspections & Approvals • Review Submittal Process • Review Quality Management / Inspections / Material Testing • Review & Use Standard Pre-Construction Agenda • Close Out Document Requirements • Commissioning 	Project Team	Kick-off meeting minutes								
Occurs Prior to Contractor's on site mobilization	Pre-Installation Meeting With Trade Contractors and Contractor's on-site personnel and major sub contractors to review quality management and construction processes. The following is a list of meetings to be held for this project.	Trade Contractor, CM	Review & Use Standard Pre-Construction Agenda to document each meeting								
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Bid Package</th> <th style="text-align: left;">Design Team</th> <th style="text-align: left;">GBCo</th> <th style="text-align: left;">Mtg Date</th> </tr> </thead> <tbody> <tr> <td>02A Excavation</td> <td></td> <td>Super/PE/PM</td> <td>Prior to Start</td> </tr> </tbody> </table>	Bid Package	Design Team	GBCo	Mtg Date	02A Excavation		Super/PE/PM	Prior to Start	See table at left	Review & Use Standard Pre-
Bid Package	Design Team	GBCo	Mtg Date								
02A Excavation		Super/PE/PM	Prior to Start								

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Goal	Tactic	Accountability	Measure
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**Project
Startup
(Cont'd)**

	02C Soil Retn	Super/PE/PM	Prior to Start	See table at left	Construction Agenda to document each meeting	
	03A Concrete	Super/PE/PM	Prior to Start			
	03B Conc Fin.	GT	Super/PE/PM			Prior to Start
	04A Masonry	GT/Owner	Super/PE/PM			Prior to Start
	05A Steel		Super/PE/PM			Prior to Start
	06A Millwk	GT	Super/PE/PM			Prior to Start
	07A Waterpf	GT	Super/PE/PM			Prior to Start
	07C Mtl Pnls	GT	Super/PE/PM			Prior to Start
	07D Roofing	GT/Owner	Super/PE/PM			Prior to Start
	08C OH Coil Dr		Super/PE/PM			Prior to Start
	08D Fourfold Dr	GT	Super/PE/PM			Prior to Start
	08E Windows	GT	Super/PE/PM			Prior to Start
	09A Plaster		Super/PE/PM			Prior to Start
	09B Drywall		Super/PE/PM			Prior to Start
	09C Carpet		Super/PE/PM			Prior to Start
	09D Res. Flr	GT/Owner	Super/PE/PM			Prior to Start
	09E Painter	GT	Super/PE/PM			Prior to Start
	10B Louvers		Super/PE/PM			Prior to Start
	10C Signage	GT/Owner	Super/PE/PM			Prior to Start
	11B Detention	GT/Owner	Super/PE/PM			Prior to Start
11C Food Svc	GT	Super/PE/PM	Prior to Start			
13A Fire Supp		Super/PE/PM	Prior to Start			
14A Elevator	GT	Super/PE/PM	Prior to Start			
15A Mech	GT	Super/PE/PM	Prior to Start			
16A Electrical	GT	Super/PE/PM	Prior to Start			

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Field Quality

<p>Do It Right the First Time</p>	<p>Make decisions inclusive of all involved parties, formal benchmarking done as contract requirements, timely resolution of field questions and issues that define completely the revised requirements, daily walk-thrus by all Gilbane staff with log maintained identifying benchmarks, mock-ups and field quality inspections.</p> <ol style="list-style-type: none"> 1) See Benchmark listing below for construction tagged for Bench-marking 2) Mock-up to be done of a typical exterior wall with window, surrounding masonry installation with , flashing, masonry, caulking, damproofing, waterproofing, insulation, sheathing, windowsill, stud framing, sheathing. See Mock-up chart marked “Exhibit B” for minimally required mock-ups 3) All Contractors to participate accordingly. The Trade Contractor will identify an on site person responsible for the Trade Contractor’s QC. Review their subcontracts, specifications, drawings, schedules, etc., to assure inclusion of quality verification requirements. Preview, witness and verify tests performed. Review all tests reports for completeness and submit originals. Verify that all work meets requirements prior to requesting inspection or testing. Maintain an up-to-date file of all drawings, sketches, changes, specifications, inspections and corrective actions. 4) Report all improper/unworkable condiCM, in writing. 	<p>All</p>	<p>Benchmark/Mock-up Inspection, Concealed Space Inspection, Concrete Placement Sign Off, First Delivery Inspection, Pre-Installation Meeting Record, Rolling Completion List, Walkdown Inspection. All contractors required to participate in Gilbane quality process. 03351, 04810 See Exhibit “A” QIC forms</p>
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Goal	Tactic	Accountability	Measure
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Field Quality (cont'd)

Identify Required benchmarks	Benchmark	Bid Package(s)		Benchmark Sign off
	Typical Jail Cell	04A,09D,11B,15A,16A	Owner, A/E, PM, PE, Super, PGM	
	S.S. window subframe Install	09B,08E	CM, A/E, Owner	
	Waterproofing	07A	A/E, Owner, CM	
	Roofing/Coping.	07D	Owner, CM, A/E, PGM	
	Metal Panel Install	07C	CM, A/E, Owner	
	Window frame Install	08E	CM, A/E, PGM	
	Structural Stud Wall	09B	CM, A/E, PGM	
	Louver Install	08E	CM, A/E	
	Plaster Install	09A	CM, A/E, Owner	
	Masonry Install	04A	CM, A/E, Owner	
	Granite Install	04A	CM, A/E, Owner	
	Cast Stone Install	04A	CM, A/E, Owner	
	Block Painting	09E	CM, A/E	
	Interior Stone Install	04A	CM, A/E	
	Ceramic Tile Install	09F	CM, A/E	
	Resinous Flr Install	09D	CM, A/E, Owner	
	Wood Ceiling Install	09B	CM, A/E, Owner	
	TBD			
	TBD			
Productivity	Organize work to support even flow of work and consistent manpower levels.	Project Team	Up-Front	

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Field Quality (cont'd)

Productivity, Zero Accidents	Keep the site and project clean, well organized and well lit.	Superintendent	Ongoing
	Understand and coordinate subcontractors' delivery issues, lay-down requirements and site use requirements.	Superintendent	Ongoing
Maintain Schedule	Conduct Card Trick Immediately After Awards	CM's Project Manager	After Notice to Proceed
	Review Three Week Look Ahead at Weekly Trade Contractor meetings	Superintendent	Meeting Minutes
	Share the supervision of Saturday and OT work (if required) so that the burden does not fall entirely upon the Project Superintendents.	Project Manager	Ongoing
Relationships	Identify Principals of the Trade Contracting firm and O&G. Maintain communications in good times as well as not so good times.	Project Manager	Ongoing
	Ask them how we are doing from time to time.	Project Manager	Ongoing after buyout
Monitor RFIs	Timely Submission of All RFIs	Project Engineer	As Required
	Weekly Review of Outstanding RFIs	Project Team	Weekly
Timely Execution of Change Orders	Monitor Time for Request for Change Quotation's (RCQ's) submission from CM	Project Manager	As They Occur
	Timely Issuance of CCDs and COs to Owner	Project Manager	Weekly
	Prompt Issuance of Amendments	A/E, Owner	Weekly
Timely Ordering of Long-Lead Items	Identify long lead items at buyout	Project Engineer	Trade Buyout

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Field Quality (cont'd.)		Closely monitor deliveries through Material Status Reports. NO REPORT, NO MONEY!	Trade Contractor, PM, PE, Accountant	Ongoing	
	Timely and Complete Submittals	Review Submittal Schedule Prior to Scheduled Submittal date and review with Trades to allow for preparation time	Project Engineer	Review at Staff Meetings and Trade Contractor Meetings	
		Review Submittals for Conformance prior to submitting to consultant to avoid rejection for non-conformance	Project Engineer	Submittal Log	
		Daily review of submittal log, listing of submittals req'd given to subs, thorough review of submittals with Gilbane “take” prior to submittal A/E.	PE	Schedule adherence, review consultant comments	
	Complete project knowledge by staff	All staff walk job daily, scope/contract/spec review at weekly staff meetings	Staff		
	Maintain updated contract documents	Keep Bid Proposals, Addendum's, Supplements, Scope Review MM's, etc. Dwgs and Specs together in one location, insert RFIs, Supplements, etc. daily	All	Staff review, review at Staff Meetings	
	Formal & Detailed Closure Inspections	Weekly review at job meetings and make sure all that should participate do participate	Super	Log and use of inspection sign-off forms	
	Minimal Punchlist	RCL kept up and maintained from start to finish	All	Rolling Completion List	
	Close-out	Start it on “day one”	Make it part of submittal process	Project Engineer	Submittal Log, closeout files by BP and Owner
		Timely process all cost issues throughout job	Weekly CE logs, use Payment Checklist throughout project	PE, Staff review	Monthly Report

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Close-out (cont'd)	Substantial Completion	Determine Architect/Building Official and Owner requirements at beginning of project. Collect information as project progresses to avoid last minute scramble when trying to obtain C of O.	Project Engineer, Superintendent	Create Log, Put Activity on Schedule
	No claims and on time	Resolve all conflicts at earliest possible time, daily sign-off of field tickets	Staff	Zero Claims
	As-Builts	Update daily	Super	Staff Review

TARRANT COUNTY JAIL
QIC MANUAL

EXHIBIT A

Activation Notifications / Record Forms



PRE-INSTALLATION MEETING RECORD

Meeting Date: _____ Meeting Location: _____

Description of Work To Be Discussed: _____

Attendees (in most cases must include the trade contractor's foreman who will actually be out in the field doing the work):

NAME	POSITION	COMPANY	TELEPHONE #

REVIEW CONTRACT REQUIREMENTS COVERING WORK TO BE DISCUSSED

List Specification Sections: _____
(Per Contract Agreement)

List Drawing/Detail Sections: _____
(Per Contract Agreement)

List Other Work Related References (Sketches, RFI's, Changes, Directives, etc. affecting the work)

PRE-INSTALLATION MEETING RECORD



Shop Drawings and Submittals (Especially review marked-up “Approved As Noted” Submittals for noted comments): As applicable to the specification sections noted above

DESCRIPTION	STATUS

Review of Previous Lessons Learned From Performing This Kind of Work Before (Identify Problems That Have Been Encountered Before In Doing This Work):

Procedures and Scheduling (Including special coordination required between trades, sequencing of work, review schedule covering work to be done, any special procedures or requirements to be followed, etc.):

Identify Mock-ups covering work to be done (if specified to be provided) :



PRE-INSTALLATION MEETING RECORD

Identify Specified Testing Requirements (Conducted by Trade Contractor and/or by Independent Testing Agency for Work being performed):

List Specification Sections: _____
(Per Contract Agreement)

DESCRIPTION OF TEST	PERFORMED BY	FREQUENCY

Quality Inspections To Be Performed On Work:

TYPE OF QUALITY INSPECTION	WHEN PERFORMED

Other Inspections To Be Performed (By Trade Contractor, Code Inspections, Mfgr's Warranty Inspections, etc.):

TYPE OF INSPECTION	PERFORMED BY	WHEN REQUIRED

Preparatory Work Required:

DESCRIPTION	STATUS

PRE-INSTALLATION MEETING RECORD



Availability of Materials Required:

DESCRIPTION	LOCATION	STATUS

Designated Material Laydown/Storage Areas:

Workforce:

Familiarity and Proficiency of Trade Contractor(s) Work Force To Meet Required Workmanship Standards and Production Rates Required For Work To Be Performed:

Availability of Skilled Workforce Prepared To Start:

NUMBER OF WORKERS REQUIRED BY WORK DISCIPLINE	WHEN NEEDED	STATUS

Availability of Any Special Equipment Needed:

EQUIPMENT	WHEN NEEDED	STATUS

PRE-INSTALLATION MEETING RECORD

Other Work Related Items:

Work Related Accident Prevention Pre-Planning:

This contractor fully complies with its written safety plan and OSHA to prevent accidents and eliminate unsafe acts.

Every subcontractor is obligated to comply fully with this project's safety plan as part of their contractual responsibilities. They are also expected to comply with all OSHA regulations and Gilbane safety requirements. Some of these requirements are as follows:

- Attending mandatory safety orientation before doing any work on site
- Wearing of approved hard hats at all times while on the construction site
- Wearing of approved eye protection at all times while on the construction site
- Wearing approved shoes
- Wearing the proper work clothing at all times
- 6'-0" fall protection without exception
- Maintaining a clean work area
- Obtaining the necessary safety permits from Gilbane before beginning the effected work, e.g. hot work/scaffolding/confined space entry/equipment/stc.

Everyone must comply with the written Hazardous Communications Program by maintaining complete and up-to-date MSDS files on site that are readily accessible to anyone.



Everyone is required to participate in weekly Jobsite Safety Meetings, which are used for supervisor, craft and labor education.

Subcontractors must conduct their own Daily Safety Inspections and document them.

Every contractor working on site must wear the minimum specified Personal Protective Equipment (PPE), as well as the required PPE required to perform certain kinds of work tasks. What if any PPE will be required to perform the work being reviewed at today's meeting?

Review of procedures to be used in case of emergencies.

ADDITIONAL ACCIDENT PREVENTION CONSIDERATIONS PERTAINING TO THE SPECIFIC WORK TO BE PERFORMED AS PART OF THIS MEETING:

JOB HAZARD ANALYSIS (See the attached form):

Directions:

- The supervisors involved should thoroughly pre-plan this phase of work. Break it down into quality as well as production considerations.
- Next identify all hazards associated with each task, no matter how unlikely "it" may seem to be at this point
- For each hazard that was identified, develop methods to eliminate them. List PPE that will be needed so they can be procured and worn at the time this work is performed.
- Finally, make sure the field personnel who will actually be doing this work go over the job hazard analysis plan prior to performing this work and that they implement the plan accordingly.

	QUALITY IN CONSTRUCTION	REVISION -0-
	Closure Inspection Form	DATE:



Building Number:
 Building Name:

Description of area to be enclosed: Below Grade Walls Ceiling Column Other _____

Bid Package Number:	Trade Contractor:
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Date/Time of Inspection:

Description of inspection area and/or system(s) to be reviewed	

Location of Inspection Area By Bldg. Area/Level/Rm(s)/CL (Attach marked-up drawings)	

Applicable Specifications:	Applicable Drawings/Details:
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Inspection Results:

Accepted _____ Accepted As Noted _____ or Re-Inspection Required _____ (Check One)

Photos Attached ? (Circle One) Y N

Comments:

Inspection Conducted By:

Attendees	Company	Print Name	Signature
Trade Contractor			
Gilbane			
A/E			
Owner			
Other			

FIRST DELIVERY INSPECTION



QUALITY

Date: _____ **Time:** _____ **Project:** _____ **Job No:** _____

Material / Equipment Description: _____

Location: _____ **Meet at:** _____

Bid Packages: _____ **Trade Cont.(s):** _____

Specification Section(s): _____

Drawing No(s): _____

- **Attach copies of delivery tickets, id labels, tags, etc., when available, to this form.**
- **Obtain a copy of all operations and service manuals delivered with equipment.**

Invited Inspection Team Representatives

Gilbane: _____ **Trade Cont.:** _____

Owner or Arch/Eng. (optional): _____

Does the delivery conform to the Contract Documents? Yes No

If no, above was material / equipment removed from the site? Yes No

Comments: _____

Acceptance Signatures:

Gilbane _____ **TC** _____

Owner or Arch/Eng. (optional): _____

BENCHMARK INSPECTION



QUALITY

Date: _____ Time: _____ Project: _____ Job No: _____

Benchmark Description: _____

Location: _____ Meet at: _____

Bid Packages: _____ Trade Cont.(s): _____

Specification Section(s): _____ Drawing No(s): _____

Invited Inspection Team Representatives

Gilbane: _____ Trade Cont.: _____

Owner: _____ Arch/Eng.: _____

Does the benchmark conform to the Contract Documents? Yes No

If not, is re-inspection by Gilbane acceptable for approval? Yes No

Comments: _____

Acceptance Signatures:

Gilbane _____ TC _____

Owner _____ A/E _____

	QUALITY IN CONSTRUCTION	REVISION -0-
	Benchmark / Mock-Up Inspection Form	DATE:

Building Number:

Building Name:

Mock-up _____ or Benchmark _____ (Check One)

Bid Package Number:

Date/Time of Inspection:

Trade Contractor:

Mock-up/Benchmark

Description:

Mock-up/Benchmark Location

By Bldg. Area/Level/Rm(s)/CL

(Attach marked-up drawings)

Applicable Specifications:

Applicable Drawings/Details:

Inspection Results:

Accepted _____ Accepted As Noted _____ or Re-Inspection Required _____ (Check One)

Photos Attached ? (Circle One) Y N

Comments:

Inspection Conducted By:

Attendees	Company	Print Name	Signature
Trade Contractor			
Gilbane			
A/E			
Owner			
Other			

		QUALITY IN CONSTRUCTION Follow-up Benchmark Inspection Form		REVISION -0- DATE:
Building Number:				
Building Name:				
Date Benchmark Was First Performed:			Bid Package Number:	
Date/Time of Follow-up Inspection:			Trade Contractor:	
Follow-up Benchmark Description:				
Follow-up Benchmark Location By Bldg. Area/Level/Rm(s)/CL (Attach marked-up drawings)				
Applicable Specifications:			Applicable Drawings/Details:	
Inspection Results:				
Accepted _____ Accepted As Noted _____ or Re-Inspection Required _____ (Check One)				
Photos Attached ? (Circle One) Y N				
Comments:				
Inspection Conducted By:				
Attendees	Company	Print Name	Signature	
Trade Contractor				
Gilbane				
A/E				
Owner				
Other				

WALKDOWN INSPECTION



QUALITY

ACTIVATION

STARTUP

ACCEPTANCE

Date: _____ **Time:** _____ **Project:** _____ **Job No:** _____

Equipment/ System Description: _____

Location: _____ **Meet at:** _____

Bid Packages: _____ **Trade Cont.(s):** _____

Specification Section(s): _____ **Drawing No(s):** _____

Invited Inspection Team Representatives

Gilbane: _____ **Trade Cont.:** _____

Owner: _____ **Arch/Eng.:** _____

Approved for: **Activation** **Startup** **Acceptance**

If not approved, is re-inspection by Gilbane acceptable for approval? **Yes** **No**

Comments: _____

Acceptance Signatures:

Gilbane _____ **TC** _____

Owner _____ **A/E** _____

	QUALITY IN CONSTRUCTION Start-Up Walk-Down Inspection	REVISION -0- DATE:	
Building Number:			
Building Name:			
Description of Equipment/System(s):			
Proposed Start-Up Date:		Bid Package Number:	
Date/Time of Inspection:		Trade Contractor(s):	
Description of work to be completed before turnover			
Location of Inspection By Bldg. Area/Level/Rm(s)/CL (Attach marked-up drawings)			
Applicable Specifications:		Applicable Drawings/Details:	
Inspection Results:			
Accepted _____ Accepted As Noted _____ or Re-Inspection Required _____ and reschedule date: _____ (Check One)			
Photos Attached ? (Circle One) Y N			
Comments:			
Activation of Equipment/System To Follow Successful Inspection			
Inspection Conducted By:			
Attendees	Company	Print Name	Signature
Trade Contractor			
Gilbane			
A/E			
Owner			
Other			

PROJECT Name
Notice of Equipment/System Acceptance

Turnover No. _____ Date Prepared _____

Description of Work Accepted _____

Punchlist of Remaining Items Attached YES NO

Completed Punchlist Attached YES NO

This "Notice of Acceptance" is issued in accordance with the intent of Articles _____ of Contract _____ dated _____ between the Owner and Gilbane.

The portion of the Work described above is in compliance with the requirements of the Drawings and Specifications. A final punch list is attached for the work being accepted.

The issuance of this "Notice of Acceptance" shall not be construed as a waiver of or limitation upon any rights or remedies available to the Owner, under aforementioned contract.

GILBANE

Project Manager

Date

Owner

Project Manager

Date

TARRANT COUNTY JAIL
QIC MANUAL

EXHIBIT B
Mock-up Log

TARRANT COUNTY JAIL MOCK-UP LOG

EXHIBIT B

Type of Work	Spec. Section Ref.	Bid Pkg(s)	Inspection Team	Status
Concrete Polishing System : Apply each type finish to demonstrate typical joints, depth of grind, color variation and std of workmanship	03351; 1.4D	03B	PX, Project Engineer, Superintendent, GT	
Cast Stone : For verification of submitted color and for establishing standard of quality in completed work	04720; 1.5D		PX, Project Engineer, Superintendent, GT	
Brick Veneer : Demonstrate aesthetic effects and to establish standard of quality in completed work	04811; 1.6F	04A	Project Engineer, Superintendent, GT	
Stone Masonry : For verification of submitted color and for establishing standard of quality in completed work. Show all typical building components and method of installation	04860; 1.5E	04A, 07A, 08E, 09B	Project Engineer, Superintendent PX, GT	
Joint Sealant : Field Adhesion testing	04860; 1.5D and spec section 07920, 1.4D	07A	Project Engineer, Superintendent, GT	
Fluid Applied Air Barriers : Provide air barrier work for exterior wall assembly , incorporating back-up wall construction and flashing to demonstrate surface preparation, crack and joint treatment	07272; 1.07D	04,07A, 08E, 09B	Project Engineer, Superintendent, GT	

Precast Roof Pavers : 4 foot x 4 foot mock up, incorporated into the work once approved with specified waterproofing	07555; 1.6B	07D	PX, Project Engineer, Superintendent, GT	
Sprayed Fire Resistive Materials : 100 sq.ft. to verify selections and to demonstrate aesthetic effects and qualities of materials and execution	07811; 1.3D	07B	Superintendent, GT	
Portland Cement Plaster : 100 sq. ft. in surface area to demonstrate quality standards	09220; 1.3B	09A	Superintendent, GT	
Gypsum Board Assemblies : (Benchmark/Mock up) 100 sq.ft. in surface area to demonstrate level 5 finish	09250.1-4E	09B	Superintendent, GT	
Porcelain Tile : Install each form of construction and demonstrate aesthetic effects and quality of work. Locate mock up per architect direction	09310; 1.4E	09F	Superintendent, GT	
Resinous Flooring : Apply full thickness mockup with integral base to demonstrate aesthetic effects and set standards for quality	09671; 1.4C	09D	PX, Superintendent, Project Engineer, TC, GT	
Detention Hollow Metal : DHM To be incorporated into Jail cell mockup	11191, 11192, 11193	11B	PX, Superintendent, Project Engineer, GT, TC	