

**\*\*THIS IS NOT A SUBSTITUTE FOR THE ADVICE OF AN ATTORNEY\*\***

**NOTICE: THIS DOCUMENT  
CONTAINS SENSITIVE DATA**

Cause No. \_\_\_\_\_

|       |   |                       |
|-------|---|-----------------------|
| _____ | § | IN THE _____ JUDICIAL |
| _____ | § |                       |
| _____ | § | DISTRICT COURT OF     |
| _____ | § |                       |
| _____ | § | TARRANT COUNTY, TEXAS |

**Motion / Request and Order to Open Sealed File**

Request is hereby made of the Judge of the \_\_\_\_\_ Judicial District Court of Tarrant County, Texas, to inspect and/or retain a certified copy of \_\_\_\_\_  
\_\_\_\_\_ in the above styled and numbered cause.

The reason for the motion/request is as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Respectfully submitted,

|   |                               |             |
|---|-------------------------------|-------------|
|  | _____                         | _____       |
|   | <i>Signature of Requestor</i> | <i>Date</i> |

|                                 |              |
|---------------------------------|--------------|
| _____                           | _____        |
| <i>Requestor's Printed Name</i> | <i>Phone</i> |

|                        |             |              |            |
|------------------------|-------------|--------------|------------|
| _____                  | _____       | _____        | _____      |
| <i>Mailing Address</i> | <i>City</i> | <i>State</i> | <i>Zip</i> |

|   |                       |
|---|-----------------------|
| _____                                   | _____                 |
| <i>Driver's License/State ID Number</i> | <i>Fax # (if any)</i> |

The District Clerk of Tarrant County, Texas is hereby directed to allow \_\_\_\_\_  
\_\_\_\_\_ to inspect the above styled and numbered  
cause and/or to furnish the applicant with a certified copy of the \_\_\_\_\_  
\_\_\_\_\_ in the above styled and numbered cause.

Signed this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
JUDGE PRESIDING

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Cause No. \_\_\_\_\_

|       |   |  |
|-------|---|--|
| _____ | § | In the <i>(check one)</i> :                            |
| _____ | § | <input type="checkbox"/> _____ District Court          |
| _____ | § | <input type="checkbox"/> County Court at Law No. _____ |
| _____ | § | _____ County, Texas                                    |
| _____ | § |  |
| _____ | § |  |

### Notice of Hearing

You are hereby notified that the above styled and numbered cause of action is set for a hearing on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ a.m. / p.m.

The hearing will be held in the \_\_\_\_\_  
*(Court)*  
located at \_\_\_\_\_  
*(Court's Location)*

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
JUDGE PRESIDING

#### Certificate of Conference *(check one)*

I certify that I telephoned the other party's attorney or the other party (if the other party does not have an attorney), three times, but my phone calls were never returned. Therefore, we were not able to reach an agreement.

I certify that I telephoned the other party's attorney or the other party (if the other party does not have an attorney) and we were not able to reach an agreement.

▶ \_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**Certificate of Service**

I certify that I delivered a copy of this document to each party in this case, or if a party is represented by a lawyer to the party's lawyer, by: *(Check one or more)*

Hand delivery to the other party \_\_\_\_\_

Hand delivery to the other party's lawyer \_\_\_\_\_

Email to this email address \_\_\_\_\_

Regular mail to this address: \_\_\_\_\_  
\_\_\_\_\_

Certified mail to this address: \_\_\_\_\_  
\_\_\_\_\_

Commercial delivery service (for example FedEx) to this address: \_\_\_\_\_  
\_\_\_\_\_

Fax to fax #: \_\_\_\_\_



\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*