



## APPLICATION FOR A PERMIT TO OPERATE A GAME ROOM

### Section 1: Verification Requirement

Please read the following acknowledgments and sign the attached verification. It is a requirement of your application that you read this document and sign the attached verification. An application will not be considered if this requirement is not met.

In submitting this application, you, as the Applicant, are hereby acknowledging the following:

- 1) You have read, fully understand, and agree to comply with the Tarrant County Game Room Regulations as adopted by the Tarrant County Commissioners Court on \_\_\_\_\_, and amended on \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ (hereinafter referred to as the "Regulations").
- 2) You are an "Owner" of the game room you are attempting to permit as that term is defined by Subsection 1.4(n) of the regulations.
- 3) The business establishment you are attempting to permit is in fact a "Game Room" as that term is defined by Subsection 1.4(g) of the regulations.
- 4) You have disclosed the identity of all "Owner(s),"<sup>1</sup> "Operator(s),"<sup>2</sup> employee(s), agent(s), and any other individual(s), proprietorship(s), corporation(s), association(s), or other legal entity(s) acting for, or acting on behalf of the game room along with a photocopy of their driver's license or government-issued identification and incorporation papers as applicable.
- 5) You have not withheld any pertinent information that relates to this Game Room Permit Application under the penalty of perjury as defined under Section 37.02 of the Texas Penal Code.
- 6) You understand making a misleading statement on this Game Room Application; providing false, fraudulent, or untruthful information on this Game Room Application; and/or withholding pertinent information on this Game Room Application will result in denial or revocation of the Game Room Permit pursuant to Subsection 2.2(b)(2) and Subsection 2.2 (d)(2) of the Game Room Regulations;
- 7) You swear and affirm that all the information provided in this game room application is true and correct under the penalty of perjury as defined under Section 37.02 of the Texas Penal Code.
- 8) You swear and affirm that you have not misrepresented any information on this Game Room Application and understand that any misrepresentation on this Game Room Application is a third-degree felony offense as defined under Section 37.10 of the Texas Penal Code.

<sup>1</sup>As defined by Subsection 1.4(n) of the Regulations.

<sup>2</sup>As defined by Subsection 1.4(m) of the Regulations.



**VERIFICATION**

STATE OF TEXAS                   §  
  §  
COUNTY OF TARRANT         §

BEFORE ME, the undersigned Notary Public, on this day personally appeared by me duly sworn, \_\_\_\_\_, an "Owner" and "Applicant" of \_\_\_\_\_ Game Room located at \_\_\_\_\_, and on his/her oath deposed, said that he/she swears that 1) he/she has read the above acknowledgments, fully understands the above acknowledgments, and swears that the above acknowledgments are true and correct as they pertain to this Game Room Application, 2) the information provided in the Game Room Application is true and correct, and 3) all pertinent information has been disclosed in making this Game Room Application.

\_\_\_\_\_  
An "Owner" and "Applicant" of \_\_\_\_\_ Game Room

SUBSCRIBED AND SWORN TO BEFORE ME on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, to certify which witness my hand and official seal.

\_\_\_\_\_  
NOTARY PUBLIC IN AND FOR  
THE STATE OF TEXAS

My Commission Expires:  
  
\_\_\_\_\_



**NOTE: All the definitions and provisions contained in the Regulations are hereby incorporated in this Game Room Permit Application by reference.**

## **Section 2: Application Requirements**

### **2.1 Game Room Permit Required**

A permit, issued pursuant to the Regulations, is required to operate a Game Room. As outlined in Subsection 2.1(a) and Subsection 2.8(a) of the Regulations, a person who operates a Game Room without first paying the fee and securing a Game Room Permit, or who operates a Game Room after the permit has been revoked or suspended, shall be assessed a civil penalty not to exceed \$10,000 per violation. Each day a violation occurs or continues to occur is considered a separate violation. Further, a Person commits a Class A misdemeanor offense if they intentionally or knowingly operate a Game Room in violation of this Subsection.

Accordingly, it is unlawful for you to operate the Game Room you are attempting to permit without first being issued a permit pursuant to the Regulations.

### **2.2 Applicant Must Apply in Person**

Pursuant to Subsection 2.1(b)(1) of the Regulations, you shall apply in person. No mail-in applications will be accepted. Please check with the Game Room Permit Administrator to obtain the hours in which an application can be submitted.

### **2.3 Fee Schedule**

Pursuant to Subsection 2.1(b)(2) of the Regulations, the following fee schedule applies to Game Room Permit Applications:

- Application for a NEW Game Room Permit: \$1,000
- Application for RENEWAL of a Game Room Permit: \$1,000

Payments are to be made by money order or cashier's check only. Please make all money order and cashier's check payable to Tarrant County.

### **2.4 Incomplete Applications Shall NOT be Accepted**

Pursuant to Subsection 2.1(b)(3) of the Regulations, incomplete applications shall not be accepted. The application process will not begin until you:

- 1) Fill out the entire application, including the verification page, and submit it, in person, to the Game Room Permit Administrator;
- 2) Provide all the necessary information required by this application and the regulations; and



- 3) provide all the required documentation and information listed in Subsection 2.1(d)(1)-(17) of the Regulations.

**2.5 A Receipt is NOT a Game Room Permit**

Pursuant to Subsection 2.1(b)(4), a receipt shall be hand delivered or sent by certified mail to you, the Applicant, within fourteen (14) days of submission of a complete application and payment of the application fee to the Game Room Permit Administrator.

A receipt showing payment of the application fee is NOT a Game Room Permit.

**2.6 Inspection Process**

Pursuant to Subsection 2.1(b)(5) of the Regulations, once a complete application has been received along with the required information, the Game Room Permit Administrator will conduct up to three (3) inspections of the proposed Game Room to ensure compliance with these Regulations. You, the Applicant, must be present, in person, during these inspections. It is your responsibility to provide an interpreter if necessary during.

Pursuant to Subsection 2.1(b)(6) of the Regulations, you have sixty (60) days from the initial inspection to complete the inspection process. Failure to complete the inspection process within these sixty (60) days shall result in denial of your application. It is your responsibility to ensure the process is completed within the requisite sixty (60) days.

**2.7 Duty to Comply with the Regulations**

If you are issued a Game Room Permit pursuant to the Regulations, you have a duty to comply with all the provisions contained in the Regulations. Any violation of Section 2 or 3 of the Regulations can result in suspension or revocation of your Game Room Permit.

If you or any other Owner, Operator, employee, agent, and/or any other individual acting for, or acting on behalf of your proposed Game Room violates any offense outlined in Subsection 2.2(b)(1) or Subsection 3.12(a) of the Regulations, your Game Room Permit will be immediately revoked. Additionally, if any violation of any offense outlined in Subsection 2.2(b) (1) of Subsection 3.12(b) of the regulations occurs on the premises of your game room, your game room permit will be immediately revoked.

\_\_\_\_\_  
**Signature of Applicant**

(By signing this document, you acknowledge that you have read and understand the application requirements listed above and any other requirements not listed above but are set forth in the Regulations.)

\_\_\_\_\_  
**Date**



**Tarrant County Game Room Compliance Unit  
Tarrant County Sheriff's Office  
200 Taylor Street - 7th Floor  
Fort Worth, Texas 76196  
Phone: (817)884-3099  
Game Room Permit Application**



**Office Use Only**  
**PERMIT NUMBER:** \_\_\_\_\_  
**DATE ISSUED:** \_\_\_\_\_  
**DATE DENIED:** \_\_\_\_\_  
**DATE RECEIVED:** \_\_\_\_\_  
**CASE #: TC** \_\_\_\_\_

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If you are attempting to permit your proposed Game Room as an individual, confirm by signing below. By signing below, you are also acknowledging that you understand that if you are issued a Game Room Permit it is not transferable, assignable, or divisible. A Person commits a "Class A misdemeanor" if they intentionally or knowingly transfer, assign, or divide a Game Room Permit or attempt to do so. Further, they shall be assessed a civil penalty not to exceed \$10,000 per violation. Each permit transferred, assigned, or divided or attempted to transfer, assign, or divide being considered a separate violation.





In submitting this application, if you contend that the game room you are attempting to permit will be operated as a corporation, you are required to provide the information requested below and the items required under Section 2.1(d) of the Regulations.

Name of Corporation: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Address (No PO Box Accepted)      City      State      Zip Code

Business Address: \_\_\_\_\_  
Address (No PO Box Accepted)      City      State      Zip Code

Business Phone No.: \_\_\_\_\_      Business E-Mail Address: \_\_\_\_\_

Provide a complete and accurate list of all directors, officers, agents, and shareholders with more than ten (10) percent of the outstanding shares. Also, please provide a photocopy of the individual's driver's license or identification card and social security card.

Name	Date of Birth	Present Residential Address	Description of Role with Corp.

\_\_\_\_\_  
**Date**



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CASE #: TC \_\_\_\_\_

Name of Game Room: \_\_\_\_\_

Location of Game Room: \_\_\_\_\_  
Address (No PO Box Accepted) City State Zip Code

Business Phone No.: \_\_\_\_\_

Applicant's Phone No.: \_\_\_\_\_  
(24 Hour Access)

\_\_\_\_\_  
Date









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Office Use Only  
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DATE DENIED: \_\_\_\_\_  
DATE RECEIVED: \_\_\_\_\_  
CASE #: TC \_\_\_\_\_

Please use page fourteen (14) of the Game Room Permit Application in order to explain or add any information you feel is pertinent.

\_\_\_\_\_  
**Signature of "Owner" and "Applicant"**

(By signing this document, you acknowledge that the information provided above is true and correct under the penalty of Perjury as defined by Chapter 37.02 of the Texas Penal Code. Additionally, providing false information on this document is a third-degree felony under Section 37.10 of the Texas Penal Code.)

\_\_\_\_\_  
**Date**